

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill – Chapman – Mapleton – Presque Isle – Westfield

MINUTES

Board of Directors
June 9, 2021
5:30 p.m.
PIHS Cafeteria

Directors Present:

Desiree Albert (13)	Roberta Fitzgerald-Hathaway (8)
Carol Bell (6)	John R. Johnston (15)
James Bubar (10)	Lori Kenneson (9)
Curtis Culberson (11)	Joanna Newlands (2)
Dan Edgecomb (1)	Michael Ouellette (4)
Julie Freeman (16)	Lucy Richard (12)
Susan Goulet (14)	Paul Saija (17)
John Harvell (5)	

Directors Absent: Terry Sandusky (3) and Stephen Sutter (7).

Others Present: Approximately 60 members of the public and 1 member of the press.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:30 p.m.

2. **Announcements**

Chair Lucy Richard announced the following upcoming events:

District Budget Meeting – June 9, 2021 – 7:00 p.m. – PIHS Cafeteria
Validation Vote on the Budget – June 22, 2021
Board of Directors – July 14, 2021 – 5:30 p.m. – PIHS Cafeteria

3. **Adjustments to the Agenda**

Chair Richard noted that Old Business was listed on the Agenda twice (Item 10 & 13).

4. **Acceptance of the Agenda**

It was moved by Paul Saija and seconded by James Bubar to accept the Agenda with changes noted. Motion carried unanimously.

5. **Presentation(s) – Employee Retirement Recognition**

Chair Lucy Richard and Superintendent Ben Greenlaw presented retirement awards to the following MSAD #1 retirees:

Rita Rogers	Sp. Ed. ET/PIHS	Absent	9 Years
Susan Gillespie	Sp. Ed. ET/Pine		17 Years

Dawn McKenney	Title I ET/Zippel		32 Years
Wanda Clifford	Title I ET/Pine	Absent	33 Years
Kathleen Ciccolella	Title I ET/Zippel		35 Years
Vicki Ketch	Secretary/Health Office		21 Years
Maxine Maynard	Secretary/PIHS Library		42 Years
Robin Norsworthy	Grade 5 Teacher/Zippel		22 Years
Ralph Michaud	PE Teacher/Mapleton		38 Years
Teresa Summerson	Title I Teacher/Pine		41 Years
Loretta Clark	Principal/Pine Street		40 Years

Chair Lucy Richard noted that the total years served by retirees is 330 years.

6. Public Participation

There were no requests for public participation.

7. Approval of Minutes – May 19, 2021

It was moved by Paul Saija and seconded by Jim Bubar to approve the minutes of May 19, 2021 as presented. Motion carried unanimously.

8. Approval of Bills and Warrants Signed to Date – May 2021

Business Manager Holly Vining provided the Board with an overview of the District budget through May 2021.

It was moved by Curtis Culberson and seconded by Paul Saija to approve the bills and warrants signed to date for May 2021 as presented. Motion carried unanimously.

9. Superintendent's Report

a. Superintendent Greenlaw updated the Board on the following:

MSAD #1 schools had early release June 7th and 8th because of high heat temperatures in the schools.

He reported that the Department of Education had provided a press release stating all Maine schools will be open in the fall. Specifications for seating, distancing, masks, etc. will follow.

Presque Isle High School had a successful prom on June 5, 2021.

Presque Isle High School Graduation will be held on June 12, 2021, at the Johnson Athletic Complex at Presque Isle Middle School, weather permitting. If it rains, graduation will be held at the Presque Isle Forum.

Project Graduation will be held on June 12, 2021, at 7:00 p.m. following graduation.

Presque Isle Middle School grade 8 promotional will be held on June 16, 2021, 6:30 p.m. This will also be held outside at the Johnson Athletic Complex.

Superintendent Greenlaw reported the Negotiations Committee has met with the Teachers Association, secretaries, and bus drivers/custodians. He is hoping to bring updated contracts to the Board in July.

- b. Superintendent Greenlaw announced that the MSAD #1 Music Department has received the Maine Music Education Association's *Outstanding Music Department Award*. Present for the Music Department was Patrick Bragdon, Janson Priest, and Jenna Simonoff. Patrick Bragdon spoke to the Board and thanked them and administration for their support.
- c. Superintendent Greenlaw reported that the state and regional soccer playoffs for 2021 will be held at the Johnson Athletic Complex on the turf. The state championship will be held on November 6, 2021 and the regional championships will be held on November 3rd and 4th, 2021.

10. **Old Business – Discussion and Action**

There was no old business to discuss.

11. **Committee Reports**

- Terry Sandusky, Chair of the CTE Committee, was not present. No report.
- Stephen Sutter, Chair of the Policy Committee, was not present. No report.
- Paul Saija, Chair of the Building and Grounds Committee, reported the committee met on June 3, 2021 and toured work at the high school. He updated the Board on other ongoing projects in the District.
- Curtis Culberson, Chair of the Finance Committee, reported they had met prior to the Board meeting and reviewed the May bills and warrants.
- Lucy Richard, Chair of the Negotiations Committee reported they have met with teachers and bus drivers/custodians.
- Susan Goulet, Chair of the Curriculum Committee, reported they have not met.

12. a. **Consideration of Staff Resignation(s)**

Superintendent Greenlaw read into the minutes the following resignation:

Courtney Castonguay – Grade 2 teacher at Pine Street Elementary School

It was moved by Curtis Culberson and seconded by Jim Bubar to accept the resignation of Courtney Castonguay as read. Motion carried unanimously.

b. **Consideration of Staff Retirement(s)**

Superintendent Greenlaw read into the minutes the following retirements:

Robin Norsworthy – Grade 5 teacher at Zippel Elementary School

Brian Cronin – Physical Education teacher at Presque Isle Middle School

It was moved by Susan Goulet and seconded by Lori Kenneson to accept the retirements of Robin Norsworthy and Brian Cronin as read with letters of regret to be sent. Motion carried unanimously.

c. Consideration of Staff Appointment(s)

Superintendent Greenlaw recommended the following appointment for 2021-2022:

Amanda Streeter – Special Education Teacher at Presque Isle High School

It was moved by Paul Saija and seconded by Joanna Newlands to approve the recommendation of Amanda Streeter as presented. Motion carried unanimously.

d. Consideration of Staff Transfers

Superintendent Greenlaw reported the following transfers for 2021-2022:

Julie Gardner	Grade 8 Math/Science Teacher/Presque Isle Middle School to Math Teacher/Presque Isle High School
Michelle Tardif	Kindergarten Teacher/Pine Street to Grade 5 Teacher/Zippel
Samantha Buck	Special Education Teacher/Pine Street to Grade 1 Teacher/Pine Street
Sherry Plissey	Grade 1 Teacher/Pine Street to Title I Teacher/Pine Street

e. Consideration of a Revenue Anticipation Borrowing Plan

Superintendent Greenlaw provided the Board with an overview of the Revenue Anticipation Borrowing Plan.

It was moved by Paul Saija and seconded by Curtis Culberson to allow Maine School Administrative District #1 to borrow from Katahdin Trust Company a Line of Credit in the amount of \$1,234,369.00 for short term working capital to mature on June 30, 2022 at a fixed interest rate of 1.82%. Discussion followed. Motion carried unanimously.

13. Adjournment

It was moved by Jim Bubar and seconded by Dan Edgecomb to adjourn at 6:14 p.m. Motion carried unanimously.

/s/ Respectfully Submitted,

Benjamin Greenlaw