

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill – Chapman – Mapleton – Presque Isle – Westfield

MINUTES

Board of Directors
May 19, 2021
5:30 p.m.
PIHS Cafeteria

Directors Present:

Desiree Albert (13)	John R. Johnston (15)
James Bubar (10)	Lori Kenneson (9)
Curtis Culberson (11)	Joanna Newlands (2)
Dan Edgecomb (1)	Michael Ouellette (4)
Julie Freeman (16)	Lucy Richard (12)
Susan Goulet (14)	Paul Saija (17)
John Harvell (5)	Stephen Sutter (7)
Roberta Fitzgerald-Hathaway (8)	

Directors Absent: Carol Bell (6) and Terry Sandusky (3).

Others Present: Approximately 35 members of the public and one member of the press.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:30 p.m.

2. **Announcements**

Chair Richard announced the following upcoming events:

Board of Directors – June 9, 2021 – 5:30 p.m. – TBA
District Budget Meeting – June 9, 2021 – 7:00 p.m. – PIHS Cafeteria
Budget Validation Vote – June 22, 2021 – City/Town Polls

Chair Richard announced that Andrew Kirby, science teacher at Presque Isle High School has won “Aroostook County Teacher of the Year”.

3. **Adjustments to the Agenda**

There were no adjustments to the Agenda.

4. **Acceptance of the Agenda**

It was moved by Paul Saija and seconded by Stephen Sutter to accept the Agenda as presented.
Motion carried unanimously.

5. **Presentation(s) – Dr. Jennifer Bourassa – MSAD #1 Curriculum Director**

Dr. Bourassa provided the Board with an overview of Learning Gaps: Depth and breadth; content area focus and current thinking on learning gaps in MSAD #1.

She reported on Supporting Students: Extended learning after school; summer extension and funding.

She provided an update on remote learning for 2021-2022. Discussion followed.

6. **Public Participation**

The following MSAD #1 residents spoke to the Board regarding being allowed to wear cords at graduation:

Aaron, Jennifer, and Madelyn Buzza of 1319 State Road, Mapleton.

Liz Higgins of 203 Shorey Road, Westfield read her daughter Isabelle's letter regarding cords at graduation.

The following MSAD #1 residents spoke to the Board regarding the COVID vaccine clinics to be Held in MSAD #1:

Nancy Watson of 36 State Street, Presque Isle.

Lisa Roderick of 83 Centerline Road, Presque Isle.

7. **Approval of Minutes – Board of Directors – April 14, 2021**

It was moved by Paul Saija and seconded by Stephen Sutter to approve the minutes of April 14, 2021 as presented. Motion carried unanimously.

8. **Approval of Bills and Warrants Signed to Date – April 2021**

Business Manager Holly Vining provided the Board with an update of the April bills and warrants. April shows an 11% savings in the Budget.

It was moved by Curtis Culberson and seconded by Jim Bubar to approve the April bills and warrants as presented. Motion carried unanimously.

9. **Superintendent's Report**

a. Superintendent Greenlaw provided the Board with an update on COVID guidelines in the schools. In terms of remote learners in SAD #1, from March 2021, 16 students are back in the classroom.

Recent guidelines from the CDC and DOE state masks are no longer required outside, but must still be worn inside. They will provide more guidance on graduation mask requirements.

- b. Superintendent Greenlaw congratulated Andrew Kirby on being chosen Aroostook County "Teacher of the Year."
- c. There was no discussion under Other.

10. **Old Business Discussion/Action**

There was no old business.

11. **Committee Reports**

Curtis Culberson, Chair of the Finance Committee, reported they had met prior to the Board meeting and reviewed the April Financials.

Lucy Richard, Chair of the Negotiations Committee, reported they have met three times with teachers and will be meeting with AFSCME soon.

Paul Saija, Chair of the Building and Grounds Committee, reported they will meet on June 3, 2021, 5:30 p.m., at the nurse's entrance at PIHS.

Chair Richard announced the Maine State Directors will be holding a Regional Zoom Meeting on June 1, 2021. She encouraged Board members to sign into the meeting.

12. **New Business Discussion/Action**

- a. Consideration of Staff Resignation(s):

Superintendent Greenlaw read into the minutes the following resignations for 2021-2022:

Andrew Kirby	Science Teacher	Presque Isle High School
Caroline DuBois	French Teacher	Presque Isle High School
Kelly White	Science Teacher	Presque Isle High School

It was moved by Desiree Albert and seconded by Stephen Sutter to accept the resignations as presented. Motion carried unanimously.

- b. Consideration of Retirement(s):

Superintendent Greenlaw read into the minutes the following retirement:

Teresa Summerson	Title I Teacher	Pine Street Elementary School
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It was moved by Jim Bubar and seconded by Lori Kenneson to accept the retirement as presented. Motion carried unanimously.

c. Consideration of Staff Appointment(s):

Superintendent Greenlaw nominated the following for positions for the 2021-2022 school year:

Makayla Butler	Middle School Teacher	1 Year ONLY
Daniel Warren	Student Support Teacher/PIMS	1 Year ONLY
Shawn Guerrette	Science Teacher	Presque Isle High School

It was moved by Paul Saija and seconded by Roberta Fitzgerald-Hathaway to approve the nominations of Makayla Butler, Daniel Warren and Shaw Guerrette as presented. Motion carried unanimously.

d. Consideration of Staff Transfer(s):

Superintendent Greenlaw presented the following teacher transfer for 2021-2022:

Jordan Carmichael	Special Ed Teacher/PIHS to	PIMS Teacher
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Superintendent Greenlaw reported the following positions open to date:

Presque Isle High School:	Math Teacher Math Teacher (Anticipated) French Teacher Science Teacher English Teacher (1 Year Only) Student Support Teacher (1 Year Only) Bus Driver/Custodian (Nights)
Pine Street Elementary School:	Title I Teacher Special Education Ed Tech
Zippel Elementary School:	Special Education Ed Tech Special Education Ed Tech
Presque Isle Middle School:	Special Education Ed Tech

e. Other:

Superintendent Greenlaw provided the Board with the Budget Proposal and an update on the 2021-2022 budget.

It was moved by Jim Bubar and seconded by Paul Saija that the Vote entitled, "Vote to Call and Approve the Warrants for the Budget Meeting and the Budget Validation Referendum and to Authorize the Notice of Amounts Adopted," be approved in form presented to this meeting and that a copy of said Vote be included with the minutes of this meeting.

Voted:

That the warrant for the Maine School Administrative District No. 1 (the "District") Budget Meeting presented to the meeting be approved and that a District budget meeting be called for June 9, 2021 for the purpose of voting on the annual budget for the District for the 2021-2022 fiscal year;

That the Warrant and Notice of Election for the District Budget Validation Referendum presented to the meeting be approved, and that a District budget validation referendum be called for June 22, 2021 for the purpose of approving the budget adopted at the District budget meeting for the 2021-2022 fiscal year and considering whether to continue the budget validation process for another three (3) years;

That the form of Notice Amounts Adopted at Budget Meeting presented to this meeting be approved and that the Superintendent of Schools of the District be authorized and directed to complete said Notice in accordance with the District budget meeting on June 9, 2021, and to cause copies of said Notice, as completed, to be delivered to the municipal clerks of each municipality of the District for posting at the polling places for the June 22, 2021 District budget validation referendum; and

That the Budget Meeting Warrant, the Warrant and Notice of Election, and the Notice of Amounts Adopted at Budget Meeting shall each be signed by a majority of the School Board, and that such signatures may be made electronically, by the execution of counterparts, or in person at the convenience of the members of the School Board.

Motion carried unanimously.

13. Consideration of Personnel Matter – Executive Session (MRSA 405(6)(A))

It was moved by Jim Bubar and seconded by Joanna Newlands to move into Executive Session for consideration of a personnel matter. Motion carried unanimously.

Executive Session commenced at 6:25 p.m.

Open Session resumed at 6:44 p.m.

No action was taken.

14. Adjournment

It was moved by Jim Bubar and seconded by Lori Kenneson to adjourn at 6:45 p.m. Motion carried.

/s/ Respectfully submitted,

Benjamin Greenlaw