

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill- Chapman – Mapleton – Presque Isle – Westfield

MINUTES

Board of Directors
December 16, 2020
5:30 P.M.
Board Conference Room and Zoom

Directors Present: (Board Conference Room)

Jim Bubar (10)	Lucy Richard (12)
Robert Cawley (5)	Terry Sandusky (3)
Roberta Fitzgerald-Hathaway (8)	John R. Johnston (15)

Directors Present: (ZOOM)

Carol Bell (6)	Lori Kenneson (9)
Curtis Culberson (11)	Desiree Albert (13)
Julie Freeman (16)	Michael Ouellette (4)
Susan Goulet (14)	Stephen Sutter (7)
Dan Edgecomb (1)	Paul Saija (17)

Director Absent: Joanna Newlands (2).

1. Call to Order

Chair Lucy Richard called the meeting to order at 5:30 p.m. and did a roll call attendance.

2. Announcements

Chair Lucy Richard presented retiring Board member Robert Cawley a plaque for his 17 years of service on the School Board.

Chair Richard announced the following meeting:

Board of Directors – January 20, 2021 - 5:30 p.m. – location to be determined.

3. Adjustments to the Agenda

Chair Richard asked to add Item 13a (Resignations/Retirements) if there were no objections.

It was moved by Jim Bubar and seconded by John Johnston to approve the addition of Item 13a to the Agenda. Chair Richard called for a roll call vote. Motion carried unanimously.

4. **Acceptance of the Agenda**

It was moved by Jim Bubar and seconded by John Johnston to accept the Agenda with the addition of Item 13a. Chair Richard called for a roll call vote. Motion carried unanimously.

5. **Presentations**

There were no presentations.

6. **Public Participation**

There were no requests for Public Participation.

7. **Approval of the Minutes – November 18, 2020**

It was moved by Terry Sandusky and seconded by Paul Saija to approve the minutes of November 18, 2020 as presented. Chair Richard called for a roll call vote. Motion carried unanimously.

8. **Approval of Bills and Warrants Signed to Date – November 2020**

Assistant Superintendent for Business Clint Deschene provided the Board with an overview of the November 2020 bills and warrants signed to date. It was moved by Jim Bubar and seconded by Terry Sandusky to approve the November 2020 bills and warrants as presented. Chair Richard called for a roll call vote. Motion carried unanimously.

9. **Superintendent's Report**

Superintendent Greenlaw provided an update on COVID 19 and MSAD #1 schools. He reported schools are scheduled to re-open January 4, 2021, depending on active cases. He also reported that quarantine has been moved from 14 days to 10 days, per the Maine CDC.

He stated Remote Learning is going well and has received positive feedback.

The state has provided hotspot devices which is a big help with access to Remote Learning for students.

He reported the state has informed districts that MEA tests (3-8) and SAT's (11) will not be given this year. NWEA tests most likely will take place which may be the model test moving forward.

Winter sports are to begin January 4, 2021. Practice sessions for the first two weeks will consist of skill development without scrimmaging.

Discussion followed regarding feeding sites. He reported MSAD #1 has 10 sites for students.

He then provided the members present with a copy of the MSAD #1 Adult Education Newsletter.

10. **Old Business – Discussion and Action**

There was no old business.

11. **Committee Reports**

Susan Goulet, Chair of the Curriculum Committee, reported they had met on December 1, 2020. They were provided an overview of the social studies curriculum by Zach Powers and Lance Albair, PIHS social studies teachers.

Paul Saija, Chair of the Building and Grounds Committee, reported they have not met.

Curtis Culberson, Chair of the Finance Committee, reported they met before the Board meeting and reviewed the November financials and bills and warrants signed to date.

Terry Sandusky, Chair of the CTE Committee, reported they have not met.

Lucy Richard, Chair of the Negotiations Committee, reported they have not met.

Stephen Sutter, Chair of the Policy Committee, reported they have not met.

12. **Election of Board Officers**

Superintendent Ben Greenlaw presented the nominations for Chair and Vice Chair. He then asked if there were any more nominations. Hearing none, he moved that nominations cease.

It was moved by Roberta Fitzgerald-Hathaway and seconded by Terry Sandusky to approve the following:

Lucy Richard – Chair
Jim Bubar – Vice Chair

A roll call vote was called for. Motion carried unanimously. Chair for 2021 – Lucy Richard and Vice-Chair for 2021 – Jim Bubar.

Roll call votes were called for on the following Finance Committee members for 2021:

Jim Bubar	15 votes
Curtis Culberson	15 votes
Stephen Sutter	9 votes
Terry Sandusky	7 votes

Jim Bubar, Curtis Culberson and Stephen Sutter were appointed to the Finance Committee for 2021.

13. **New Business – Discussion and Action**

There was no new business.

13a. **Resignation/Retirements**

Superintendent Ben Greenlaw read into the minutes the resignation of Clint Deschene, Assistant Superintendent for Business, effective 12/30/20. He stated Mr. Deschene will assist the District through January 2021.

It was moved by Jim Bubar and seconded by Curtis Culberson to accept the resignation of Mr. Deschene as read into the minutes. A roll call vote was taken. Motion carried unanimously.

14. **Consideration of Administrative Planning and Assessment – *Executive Session (MRSA 405(6)(A))***

It was moved by Roberta Fitzgerald-Hathaway and seconded by John Johnston to move into Executive Session for consideration of MRSA 405(6)(A). A roll call vote was taken. Motion carried.

Executive Session commenced at 6:05 p.m.

Open Session resumed at 6:37 p.m.

Action taken: It was moved by Jim Bubar and seconded by Terry Sandusky to grant a 3% raise to Superintendent Greenlaw, a one (1) year contract extension, to change contract language item 13b to reflect 12 months of severance compensation, and to support continuing education toward his doctoral degree. A roll call vote was taken. Motion carried unanimously.

15. **Adjournment**

It was moved by Roberta Fitzgerald-Hathaway and seconded by Terry Sandusky to adjourn at 6:40 p.m. Motion carried.

/s/ Respectfully submitted,

Benjamin Greenlaw