

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill – Chapman – Mapleton – Presque Isle – Westfield

**MINUTES**

Board of Directors  
August 19, 2020  
5:30 p.m.  
Presque Isle High School Cafeteria

**Directors Present:**

Desiree Albert (13)	Susan Goulet (14)
Carol Bell (6)	John R. Johnston (15)
Jim Bubar (10)	Joanna Newlands (2)
Robert Cawley (5)	Michael Ouellette (4)
Curtis Culberson (11)	Lucy Richard (12)
Dan Edgecomb (1)	Terry Sandusky (3)
Roberta Fitzgerald-Hathaway (8)	Stephen Sutter(7)
Lori Kennson (16)	Paul Saija (17)

**Director Absent:** Julie Freeman (16).

**Others Present:** Approximately 25 members of the public and one member of the press.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:30 p.m.

2. **Announcements**

Board of Directors – September 16, 2020 – 5:30 p.m. – PIHS Cafeteria

3. **Adjustments to the Agenda**

There were no adjustments to the Agenda.

4. **Acceptance of the Agenda**

It was moved by Paul Saija and seconded by Stephen Sutter to accept the Agenda as presented.

5. **Presentations**

Lisa McKenna, Director of Nursing, provided the Board with an update on COVID 19 protocols, how symptoms will be treated, and return to work guidelines. She reported there will be an increase of nurses in the schools. Discussion followed.

**6. Public Participation**

There were no requests for Public Participation.

**7. Approval of Minutes – Board of Directors – July 15, 2020**

Chair Richard noted a correction on the minutes (Denise Albert to Desiree Albert).

It was moved by Stephen Sutter and seconded by Roberta Fitzgerald-Hathaway to approve the minutes with correction to be made. Motion carried 14-2. (Abstentions – Paul Saija and Lori Kenneson). Motion carried.

**8. Approval of Bills and Warrants Signed to Date – July 2020**

Assistant Superintendent for Business Clint Deschene provided the Board with an overview of July bills and warrants signed to date. He reported CARES money was included in the figures. It was moved by Roberta Fitzgerald-Hathaway and seconded by Curtis Culberson to approve the July bills and warrants as presented. Motion carried unanimously.

**9. Superintendent's Report**

a) COVID 19 Response – Re-opening update:

Superintendent Ben Greenlaw provided the Board with an update on school re-openings stating that all students at Presque Isle High School will be back in on August 20, 2020.

Governor Mills classified the counties for COVID risk and all Aroostook counties are classified as green as there are no active cases in Aroostook County at this time.

MSAD #1 will follow CDC guidelines for re-opening, which states all students and staff must wear masks. Students with masks must stand 3 feet apart, adults with masks must stand 6 feet apart. PE students with masks must stand 6 feet apart, but if they are outside and 14 feet apart they do not have to wear masks. Music/singing must be done outside and they must stand 14 feet apart. They are allowed to take mask breaks. No musical instruments which are blown into are allowed.

He reported that 18.4% of families chose remote learning in the District. 1,750 surveys were sent out with 1350 responses.

He stated that the MSAD #1 Teachers Association had some re-opening concerns.

- 1) Keeping students 3 feet apart and
- 2) Doing both in-person teaching and remote teaching.

PIHS will have 4 period classes for each half year compared to previous 7 period classes.

b) Coronavirus Relief Funds/CARES Funds:

Superintendent Greenlaw reported that ESSER funds received must be spent by 9/30/22 and CARES funds received in mid-July in the amount of 1.5 million must be spent on non-budgeted COVID expenses by 12/30/20.

He listed some of the items purchased to help during the COVID recovery:

- 4 new school buses
- Portable classroom at Pine Street Elementary School
- 12 water fountains (water bottle filling)
- Masks/gloves/wipes
- Signs on floors
- I-pads for ed techs and grade 3 students
- Extra hours for ed techs
- Full-time substitutes in all five schools
- School nurse – 1 year only
- 2 custodians to help with the cleaning between classes
- Looking at air quality improvement for systems

c) Athletics Update:

Mark White provided the Board with an update on sports for 2020-2021. At this time there is no approval for fall sports to begin. Still waiting on direction from MPA and others to decide if there will be fall/winter sports.

d) Summer Projects Update:

Robert Gagnon, Operations Director, provided an update on all summer projects in the District. Discussion followed. Mr. Greenlaw complimented the custodial staff on an outstanding job doing summer projects.

Mr. Greenlaw provided the Board with an update on the Mapleton Elementary Little League baseball field. They have reached a tentative agreement with the Town of Mapleton where the Town will pay for the lights on the field.

10. **Old Business**

There was no old business.

11. **Committee Reports**

Susan Goulet, Chair of the Curriculum Committee, reported they had met on July 28, 2020 and discussed if teachers had the technology they need to make remote learning possible. She

stated the state has provided the schools some flexibility on standards due to the uncertainty of the upcoming year. All content areas will be covered in remote learning this year.

Curtis Culberson, Chair of the Finance Committee, reported they had met before the Board meeting to review the July bills and warrants signed to date.

Lucy Richard, Chair of the Negotiations Committee, reported the committee has met with teachers three times and will meet again the week of August 24, 2020.

**12. New Business Discussion/Action**

a. Consideration of bus lease purchase

It was moved by Jim Bubar that the Vote entitled "Vote to Authorize Lease Purchase of one (1) new 2021 77 passenger school bus in the principal amount of \$94,408," be adopted in form presented to this meeting (Attachment 1).

It was moved by Jim Bubar and seconded by Roberta Fitzgerald-Hathaway to approve a bus lease purchase in the amount of \$94,408 as presented. Motion carried unanimously.

b. Consideration of staff appointment(s):

Superintendent Greenlaw recommended the following for the 2020-2021 school year:

Alan McManus – School Nurse – District Wide – 1 Year ONLY

It was moved by Paul Saija and seconded by Susan Goulet to approve the appointment of Alan McManus as a school nurse – 1 year only for the 2020-2021 school year. Motion carried unanimously.

**13. Authorization of the Superintendent of Schools to act as the agent of the Board relative to filing of applications for any and all Federal subsidies, grants, Federal assurance available under but not limited to Title I, Title II, Title VI, PL 874, and to expend the funds in accordance with established Federal guidelines as the Agent of the Board.**

It was moved by Jim Bubar and seconded by Paul Saija to authorize the Superintendent of Schools to act as the agent of the Board relative to filing of applications for any and all Federal subsidies, grants, Federal assurance available under but not limited to Title I, Title II, Title VI, PL 874, and to expend the funds in accordance with established Federal guidelines as the Agent of the Board. Motion carried unanimously.

**14. Consideration of Policies:**

<b>AC</b>	<b>Nondiscrimination/Equal Opportunity and Affirmative Action</b>
<b>ACAA</b>	<b>Harassment and Sexual Harassment of Students</b>

<b>ACAA-R</b>	<b>Student Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures</b>
<b>ACAB</b>	<b>Harassment and Sexual Harassment of School Employees</b>
<b>ACAB-R</b>	<b>Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures</b>

Dr. Jennifer Bourassa, Curriculum Director, provided an overview of the above mentioned policies.

It was moved by Stephen Sutter and seconded by Paul Saija to adopt policies AC, ACAA, ACAA-R, ACAB, ACAB-R as presented. Motion carried unanimously.

15. **Adjournment**

It was moved by Roberta Fitzgerald-Hathaway and seconded by Dan Edgecomb to adjourn at 6:30 p.m. Motion carried.

/s/ Respectfully submitted,

Benjamin Greenlaw