

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill – Chapman – Mapleton – Presque Isle – Westfield

Board of Directors  
June 17, 2020  
5:30 P.M.  
PIHS Auditorium

**Directors Present:**

Carol Bell (6)	Susan Goulet (14)
Jim Bubar (10)	John R. Johnston (15)
Robert Cawley (5)	Lori Kenneson (9)
Desiree Chasse (13)	Joanna Newlands (2)
Curtis Culberson (11)	Michael Ouellette (4)
Dan Edgecomb (1)	Paul Saija (17)
Roberta Fitzgerald-Hathaway (8)	Lucy Richard (12)
Julie Freeman (16)	Terry Sandusky (3)
	Stephen Sutter (7)

**Others Present:** Approximately 30 members of the public and one member of the press.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:30 P.M.

2. **Announcements**

Chair Lucy Richard announced the following meetings:

Budget Validation Vote – July 14, 2020 – Town/City Polls  
Board of Directors – July 15, 2020 – 5:30 P.M. – Board Conference Room

3. **Adjustments to the Agenda**

There were no adjustments to the agenda.

4. **Acceptance of the Agenda**

It was moved by Paul Saija and seconded by Jim Bubar to accept the Agenda as presented.  
Motion carried unanimously.

5. **Presentations – MSAD #1 Employee Retirement Recognition(s)**

Superintendent Greenlaw and Chair Lucy Richard presented the following retirement recognition plaques/gift certifications to retirees:

Eva Murphy	CTE Secretary	29 Years
Marjolaine Michaud	Title I Ed Tech	37 Years (Absent)
Timothy Olore	Grade 8 ELA/SS Teacher	34 Years
Doreen Archer	Grade 2 Teacher/Pine	28 Total Years (Absent)
Debra Wright	K Teacher/Pine	42 Years
Deborah Raymond	Director of Nursing	26 Total Years
Timothy Prescott	CTE Director	37 Years

**6. Public Participation**

There were no requests for public participation.

**7. Approval of the Minutes – Board of Directors – May 13, 2020**

It was moved by Stephen Sutter and seconded by Jim Bubar to approve the minutes of May 13, 2020 as presented. Motion carried unanimously.

**8. Approval of Bills and Warrants Signed to Date – May 2020**

Assistant Superintendent for Business Clint Deschene provided the Board with an overview of Bills and Warrants signed to date for May 2020.

It was moved by Curtis Culberson and seconded by Jim Bubar to approved the Bills and Warrants signed to date for May 2020 as presented. Motion carried unanimously.

**9. Superintendent’s Report**

a. End of the 2019-2020 school year:

- i. Superintendent Greenlaw commended all staff on MSAD #1 graduations. He reported the last day of school for PK-8 was June 12<sup>th</sup> and 9-12 was June 15<sup>th</sup>.
- ii. He informed the Board that an extended school year is in place for special education students which will run every other day in the Early Childhood Center at CTE and there will be no summer school sessions for Presque Isle High School or Presque Isle Middle School.

b. COVID-19 Response:

- i. Superintendent Greenlaw updated the Board on plans for the 2020-2021 school year as long as everything stays the same. MSAD #1 is planning in person instruction with the high school to start August 19, 2020. He then stated the priorities the District plans to implement.

- c. Superintendent Greenlaw reported one teacher transfer for 2020-2021:

Michael Boone – From grade 7 middle school teacher to grade 8 middle school teacher.

**10. Old Business Discussion and Action**

There was no old business to discuss.

**11. Committee Reports**

There were no committee reports.

**12. New business Discussion and Action**

- a. Consideration of a Revenue Anticipation Borrowing Plan

Clint Deschene, Assistant Superintendent for Business, provided an overview of a Revenue Anticipation Borrowing Plan with Katahdin Trust Company which the District did for 2019-2020 to be used only if needed. The plan would amount to 1,125,000,000.

It was moved by Jim Bubar and seconded by Stephen Sutter to approve the Revenue Anticipation Borrowing Plan with Katahdin Trust Company as presented. Motion carried unanimously.

- b. Consideration of School Nurse Position (1 Year ONLY)

Superintendent Greenlaw provided the Board with an overview of the COVID-19 Cares Act which provided the District with funds to defray the costs of the effect of COVID-19 on schools. He recommended hiring a full-time nurse (1 year ONLY) to help with the load on the health office to prepare for the new school year.

It was moved by Paul Saija and seconded by Susan Goulet to hire a school nurse for the 2020-2021 school year only. Motion carried unanimously.

- c. Consideration of Staff Appointments

Superintendent Greenlaw recommended the following new hires for the 2020-2021 school year:

Candace Henne	Middle school teacher	B-2
Ann-Clay Smith	Middle school teacher	M-3
Courtney Castonguay	Grade 2 teacher/Pine Street	B-19
Jenny McPherson	School nurse/District wide	B-3

It was moved by Terry Sandusky and seconded by Paul Saija to approve the recommendations for 2020-2021 as presented. Motion carried unanimously.

d. Consideration of Resignation(s)/Retirement(s)

Superintendent Greenlaw read into the minutes the following resignation/retirement for 2019-2020:

Amy White	Business Education Teacher/CTE	Resignation
Timothy Olore	Grade 8 social studies/ELA teacher	Retirement

It was moved by Roberta Fitzgerald-Hathaway and seconded by Susan Goulet to accept the resignation and retirement as read into the minutes. Motion carried unanimously.

13 **Adjournment**

It was moved by Jim Bubar and seconded by Susan Goulet to adjourn at 6:22 P.M. Motion carried.

/s/ Respectfully submitted,

Benjamin Greenlaw