

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill – Chapman – Mapleton – Presque Isle – Westfield

MINUTES

Board of Directors
February 12, 2020
5:30 p.m.
Presque Isle Middle School

Directors Present:

Carol Bell (6)	Curtis Culberson (11)
Jim Bubar (10)	Joanna Newlands (2)
Robert Cawley (5)	Michael Ouellette (4)
Desiree Chasse (13)	Lucy Richard (12)
Roberta Fitzgerald-Hathaway (8)	Paul Saija (17)
Julie Freeman (16)	Terry Sandusky (3)
Susan Goulet (14)	Stephen Sutter (7)
John R. Johnston (15)	

Directors Absent: Lori Kenneson (9), Dan Edgecomb (1)

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:29 p.m.

2. **Announcement(s)**

Chair Richard announced the following meeting date:

Board of Directors – March 11, 2020 – 5:30 p.m. – Presque Isle High School - Board Conference Room

Chair Richard welcomed Ms. Barbara Bartlett, Principal, Presque Isle Middle School. Ms. Bartlett spoke about the numerous extracurricular activities at PIMS.

Mr. Patrick Bragdon, the Instrumental Music Teacher at PIMS, introduced and directed the Jazz Combo from PIMS in their presentation of three instrumental numbers for the Board.

Ms. Lori Bates and Ms. Dianne Leavitt explained the new Outdoor Club recently established at PIMS and listed the outdoor activities already completed and those planned for the next couple of months. They noted that the program has been very well received and participated in by the students at PIMS.

Chair Richard thanked the presenters for their information.

3. **Adjustments to the Agenda**

There were no adjustments to the agenda.

4. **Acceptance of the Agenda**

It was moved by Paul Saija and seconded by Susan Goulet to approve the Agenda as presented. Motion carried unanimously.

5. **Presentation(s) – Covered under Item 2.**

6. **Public Participation**

There was no Public Participation.

7. **Approval of Minutes – January 15, 2019**

It was moved by Stephen Sutter and seconded by Paul Saija to approve the minutes of December 11, 2019 as presented. Motion carried unanimously.

8. **Approval of Bills & Warrants Signed to Date – December 2019**

It was moved by Curtis Culberson and seconded by Susan Goulet to approve the bills and warrants signed to date for January 2020 as presented. Motion carried unanimously.

9. **Superintendent's Report**

- a) Superintendent Ben Greenlaw provided an update on the energy audit presently being conducted within MSAD #1. He also spoke about a job shadowing opportunity that the auditing firm, Siemens, has presented to MSAD #1 students.
- b) Megan Stanley, Special Education Director, presented an overview of services provided. She noted that training is being offered continuously to all Special Services staff.
- c) Superintendent Greenlaw presented ED279 to the Board and an overview of how funding is determined, the correlation between student and staff numbers, and how those numbers affect State funding levels for the year.
- d) Freedom of Access Training: Mr. Greenlaw presented the Board with this information and instructed them on how to provide the State-required information.

The CTE Newsletter was handed out to the Board for their information.

Board members were asked to the sign-up for the 2020 yearbook if they wished to receive one. A sign-up sheet was provided.

Chair Richard thanked Mr. Greenlaw and Ms. Stanley for their updates.

10. **Old Business – Discussion and Action**

There was no old business.

11. **Committee Reports**

Steve Sutter, Chairperson of the Policy Committee, provided a brief overview of the Committee's work on Tuesday, February 11.

Paul Saija, Committee Chair, reported that the Building and Grounds Committee will meet on March 1.

Chairperson Curtis Culberson noted that the Finance Committee met prior to tonight's full Board meeting.

Terry Sandusky reported that the CTE Committee met on February 5 and discussed the latest School Farm Report, Dual Enrollment opportunities for MSAD #1 students, "GAP" or Good Agricultural Practices, a pending grant and other CTE related business. Discussion followed.

12. **New Business**

A. Superintendent Greenlaw passed out the 2020/2021 School Calendars. It was moved by Paul Saija and by Roberta Fitzgerald-Hathaway to accept the 2020/2021 School Calendars as presented. Motion carried.

B. Mr. Greenlaw presented the After-School Food Program Compliance Request to the Board. Terry Sandusky moved and Jim Bubar seconded that MSAD #1 opt out of the After-School Food Program. Motion carried.

13. **Staff Resignation**

Superintendent Greenlaw passed out copies of a resignation from Debra Wright, Kindergarten Teacher at Pine Street Elementary. It was moved by Robert Fitzgerald-Hathaway and seconded by Julie Freeman to accept Mrs. Wright's resignation and to send her a letter on behalf of the Board expressing gratitude for her many years of service to MSAD #1. Motion carried.

14. **Adjournment**

It was moved by Steve Sutter and seconded by Paul Saija to adjourn at 6:42 p.m. Motion carried.

/s/ Respectfully submitted,

Benjamin J. Greenlaw