

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill – Chapman – Mapleton – Presque Isle – Westfield

MINUTES

Board of Directors
December 11, 2019
5:30 p.m.
Board Conference Room

Directors Present:

Carol Bell (6)	John R. Johnston (15)
Jim Bubar (10)	Lori Kenneson (9)
Robert Cawley (5)	Joanna Newlands (2)
Curtis Culberson (11)	Michael Ouellette (4)
Roberta Fitzgerald-Hathaway (8)	Stephen Sutter (7)
Julie Freeman (16)	Lucy Richard (12)
Susan Goulet (14)	Paul Saija (17)
Jane James (1)	Terry Sandusky (3)

Director Absent: Section 13 (vacant).

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:32 p.m.

Chair Richard then presented a plaque to retiring Board member Jane James for three (3) years of service to the Board.

2. **Announcement(s)**

Chair Richard announced the following meeting date:

Board of Directors – January 15, 2019 – 5:30 p.m. – Pine Street Elementary School

She reminded the Board of the upcoming MSAD #1 Christmas concert on December 17, 2019, 7:00 p.m. at Presque Isle High School.

3. **Adjustments to the Agenda**

There were no adjustments to the agenda.

4. **Acceptance of the Agenda**

It was moved by Stephen Sutter and seconded by Paul Saija to approve the Agenda as presented. Motion carried unanimously.

5. **Presentation(s) – David Bartlett, PIHS Principal**

David Bartlett, PIHS Principal, provided the Board with an overview of the BARR Program at Presque Isle High School. The goal of the program is to reduce the number of students at risk of not graduating. He stated this program is for all freshman students and is teacher led.

6. **Public Participation**

There were no requests for Public Participation.

7. **Approval of Minutes – November 14, 2019**

Chair Lucy Richard noted a change in the November 14, 2019 on page 3 section (e). The name should read Damon Underwood (not David Underwood).

It was moved by Paul Saija and seconded by Roberta Fitzgerald-Hathaway to approve the minutes of November 14, 2019 with correction to be made. Motion carried unanimously.

8. **Approval of Bills & Warrants Signed to Date – November 2019**

Assistant Superintendent for Business Clint Deschene provided an overview of revenue/ expenses for November 2019 bills and warrants signed to date. Discussion followed. It was Moved by Curtis Culberson and seconded by Jim Bubar to approve the bills and warrants signed to date for November 2019 as presented. Motion carried unanimously.

9. **Superintendent's Report**

Assistant Superintendent Ben Greenlaw reported a meeting with Siemens regarding the energy audit took place on December 10, 2019. He reported they will gather information for the audit and present the findings to the Board at the March 2019 Board meeting.

Mr. Greenlaw then announced a re-count was performed on Board Section #13 and Desiree Chasse has been elected to the vacant section.

Assistant Superintendent Greenlaw provided the Board with an overview on the visit of David St. John who is the teaching principal at the Nanning #3 China International School.

Chair Richard and Assistant Superintendent Greenlaw then thanked Dr. Gehrig Johnson for his help in the past year.

10. **Old Business – Discussion and Action**

There was no old business.

11. Committee Reports

Susan Goulet, Chair of the Curriculum Committee, reported they will meet on January 7, 2020, 5:30 p.m. in the Hall of Fame Conference Room.

Terry Sandusky, Chair of the CTE Committee, reported he and Tim Prescott attended the Caribou CTE Advisory dinner/meeting. He provided an overview of Caribou CTE's programs.

Curtis Culberson, Chair of the Finance Committee, reported they met prior to the Board meeting, 5:00 p.m. on December 11, 2019 in the Hall of Fame Room.

Jane James, Chair of the Policy Committee, reported they have had no meetings.

Paul Saija, Chair of the Building and Grounds Committee, reported they would be looking at enrollment and downsizing in the coming months.

Lucy Richard, Chair of the Negotiations Committee, reported they have had no meetings.

12. Election of Board Officers

Assistant Superintendent Ben Greenlaw reported that Lucy Richard was running for Chair unopposed and Jim Bubar was running for Vice Chair unopposed.

It was moved by Roberta Fitzgerald-Hathaway and seconded by Paul Saija to approve Lucy Richard as Chair and Jim Bubar as Vice Chair for 2020. Motion carried unanimously.

Assistant Superintendent Ben Greenlaw provided the Board with a ballot to vote for Finance Committee members. The votes were tallied and are as follows:

Carol Bell	9
James Bubar	12
Robert Cawley	13
Curtis Culberson	11
Stephen Sutter	3

James Bubar, Robert Cawley and Curtis Culberson were appointed as Finance Committee members for 2020.

13. New Business – Discussion and Action

There was no new business.

14. **Consideration of Administrative Planning and Assessment – Executive Session (MRSA 405(6)(A))**

It was moved by Paul Saija and seconded by Jim Bubar to move into Executive Session for consideration of administrative planning and assessment. Motion carried unanimously.

Executive Session commenced at 6:10 p.m.

Open Session resumed at 6:47 p.m.

No action was taken.

15. **Adjournment**

It was moved by Jim Bubar and seconded by Susan Goulet to adjourn at 6:48 p.m. Motion carried.

/s/ Respectfully submitted,

Gehrig T. Johnson