

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill – Chapman – Mapleton – Presque Isle – Westfield

MINUTES

Board of Directors
September 17, 2019
5:30 p.m.
School Farm

Directors Present:

Carol Bell (6)	Jane James (1)
Jim Bubar (10)	John R. Johnston (15)
Robert Cawley (5)	Lori Kenneson (9)
Curtis Culberson (11)	Stephen Sutter (7)
Roberta Fitzgerald-Hathaway (8)	Paul Saija (17)
Susan Goulet (14)	Terry Sandusky (3)

Directors Absent: Julie Freeman (16), Joanna Newlands (2), Michael Ouellette (4), Lucy Richard (12), and Section 13 (Vacant).

1. **Vice Chair Jim Bubar called the meeting to order at 5:30 p.m.**

Mr. Bubar introduced Tim Prescott, CTE Director, who welcomed the Board to the School farm.

2. **Announcements**

Vice Chair Jim Bubar announced the following meeting date:

Board of Directors – October 9, 2019, 5:30 p.m. – Mapleton Elementary School

3. **Adjustments to the Agenda**

There were no adjustments to the agenda.

4. **Acceptance of the Agenda**

It was moved by Paul Saija and seconded by Stephen Sutter to accept the agenda as presented. Motion carried unanimously.

5. **Presentation(s)**

There were no presentation(s).

6. Public Participation

There were no requests for public participation.

7. Approval of Minutes

It was moved by Paul Saija and seconded by Roberta Fitzgerald-Hathaway to approve the minutes of August 14, 2019 as presented. Motion carried unanimously.

8. Approval of Bills & Warrants Signed to Date

Assistant Superintendent for Business, Clint Deschene provided an overview of the August bills and warrants signed to date as presented.

It was moved by Curtis Culberson and seconded by Lori Kenneson to approve the bills and warrants signed to date as presented. Motion carried unanimously.

9. Superintendent's Report

Dr. Johnson announced that a Delegate and Alternate Delegate are sought for the MSMA Fall Conference in October. Following discussion it was agreed that Paul Saija will be the Delegate and Jim Bubar will act as Alternate.

Dr. Johnson then introduced Loretta Clark, who announced that proceeds (10% of sales) from the Presque Isle McDonald's opening weekend (\$4,100) was to be donated to the Pine Street Elementary School library. Also donating to the Pine Street Library was Usborne Books who will match half of the McDonald's donation, bringing the total donation to \$6,150.00.

Ben Greenlaw, Assistant Superintendent of Schools, provided the Board with a handout regarding Presque Isle High School student Ian McKinnon who was featured in *Downeast Magazine* regarding harvest break in Aroostook County. An anonymous donor has come forward to donate a \$1,000 scholarship for Ian upon graduation.

Ben Greenlaw then commended administrators for their quick response to the incident which led to a school closure on September 9, 2019. Jim Bubar, Vice Chair also commented positively on notice sent on Monday night notifying the community that all MSAD #1 schools would reopen on Tuesday, September 10, 2019.

Superintendent Johnson then read into the minutes the resignation of Keri Kight, Special Education teacher at Zippel Elementary School, effective November 15, 2019.

It was moved by Jane James and seconded by Roberta Fitzgerald-Hathaway to accept the resignation as read. Motion carried unanimously.

Dr. Johnson reported that School Board Sections 11, 13, and 16 are currently vacant and will be filled by write-in votes.

Dr. Johnson announced that Section 1 in Chapman/Mapleton has two candidates: Dan Edgecomb and David Gardner.

10. **Old Business – *Discussion and Action***

There was no old business.

11. **Committee Reports**

Paul Saija, Chair of the Building and Grounds Committee, reported the Committee met on August 26, 2019 at Pine Street Elementary School, Zippel Elementary School and the Johnson Athletic Complex to tour the facilities and review summer projects.

Terry Sandusky, Chair of the CTE Committee, reported the CTE Advisory dinner and meeting will be held on October 17, 2019.

12. **New Business – *Discussion and Action***

Superintendent Johnson made the following teacher nomination for the 2019-2020 school year: Samantha Buck – Special Education Teacher – Pine Street Elementary School
It was moved by Paul Saija and seconded by Stephen Sutter to approve the nomination as presented. Motion carried unanimously.

Ben Greenlaw, Assistant Superintendent of Schools, provided the Board with an overview of an Energy Conservation Plan being recommended for Presque Isle High School.

Mr. Greenlaw reported the plan would have 0% impact on the budget and asked for permission to move forward with a request for quotes for an energy audit at Presque Isle high School. Discussion followed.

It was moved by Paul Saija and seconded by Curtis Culberson to grant permission to move forward with an RFQ as presented. Motion carried unanimously.

13. **Adjournment**

It was moved by Paul Saija and seconded by John Johnston to adjourn at 6:03 p.m. Motion carried.

/s/ Respectfully submitted,

Gehrig T. Johnson