

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill – Chapman – Mapleton – Presque Isle – Westfield

MINUTES

Board of Directors
August 14, 2019
5:30 p.m.
Board Conference Room

Directors Present:

Carol Bell (6)	John R. Johnston (15)
Jim Bubar (10)	Lori Kenneson (9)
Robert Cawley (5)	Michael Ouellette (4)
Curtis Culberson (11)	Lucy Richard (12)
Roberta Fitzgerald-Hathaway (8)	Stephen Sutter (7)
Susan Goulet (14)	Paul Saija (17)
	Terry Sandusky (3)

Directors Absent: Jane James (1), Julie Freeman (16), Joanna Newlands (2), and section (13) vacant.

1. **Chair Lucy Richard called the meeting to order at 5:30 p.m.**

2. **Chair Richard announced the following upcoming meeting dates:**

Board of Directors – September 17, 2019 – 5:00 p.m. – School Farm
Board of Directors – October 9, 2019 – 5:30 p.m. – Mapleton Elementary School

Chair Richard reminded Board Members to schedule meetings with Assistant Superintendent Ben Greenlaw.

Chair Richard announced that Board nomination papers are now available at the municipal offices.

3. **Adjustments to the Agenda**

There were no adjustments to the agenda.

4. **Acceptance of the Agenda**

It was moved by Lori Kenneson and seconded by Susan Goulet to accept the agenda as presented. Motion carried unanimously.

5. **Presentation(s)**

There were no presentation(s).

6. Public Participation

There were no requests for public participation.

7. Approval of Minutes – June 12, 2019

It was moved by Paul Saija and seconded by Stephen Sutter to approve the minutes of June 12, 2019 as presented. Motion carried unanimously. *See Attachment #1.*

8. Approval of Bills and Warrants Signed to Date – June and July 2019

Assistant Superintendent for Business, Clint Deschene provided an overview of the June and July bills and warrants signed to date.

It was moved by Jim Bubar and seconded by Curtis Culberson to approve the June bills and warrants signed to date as presented. Motion carried unanimously.

It was moved by Jim Bubar and seconded by Curtis Culberson to approve the July bills and warrants signed to date as presented. Motion carried unanimously.

9. Superintendent's Report

Dr. Johnson reported the following transfers for July 2019:

Sara Donahue - Special Education Teacher/PIMS to Early Childhood Teacher/CTE

Leah Gagnon - Special Education Teacher (Behavior Room)/PIMS to Special Education Teacher (Self-Contained Room)/PIMS

Karen Seeley - Special Education Teacher/Pine Street to Early Childhood Teacher/Pine Street

Desiree Sowers-Felch – Special Education Teacher (Life Skills)/PIMS to Special Education Teacher (Resource Room)/PIMS

Superintendent Johnson updated the Board regarding new federal and state laws pertaining to reduced/free lunch program offerings.

The District is studying federal eligibility standards for free meals for all students. Zippel Elementary and Pine Street Elementary appear to be approaching federal eligibility standards.

Robert Gagnon, Director of Operations/Transportation provided the Board with an overview of all updated summer projects.

Dr. Johnson then distributed a monthly Board meeting schedule for 2019-2020.

Superintendent Johnson then read a letter from Kim Bedard, President of the MSBA announcing that Lucy Richard has been nominated for the office of Vice President of the MSBA for 2019-2020. Her name will be placed on the ballot at the October 24, 2019, Delegate Assembly Meeting.

10. **Old Business – Discussion and Action**

There was no old business to discuss.

11. **Committee Reports**

Paul Saija, Chair of the Building and Grounds Committee, reported the Committee will meet on Monday, August 26, 2019, 5:30 p.m. at Pine Street Elementary School to tour all summer projects completed to date.

Curtis Culberson, Chair of the Finance Committee, reported the Committee met on August 14, 2019, 5:00 p.m. to review and approve the June and July 2019 bills and warrants signed to date.

There were no other Committee Reports.

12. **New Business Discussion/Action**

Superintendent Johnson read the following resignations into the minutes:

Marada Flannery	Social Studies Teacher	Presque Isle High School
Erika Lovely	Business Ed Teacher	CTE
Donald Hanson	IA Teacher	Presque Isle Middle School
Sherri Calhoun	Middle School Teacher	Presque Isle Middle School

It was moved by Paul Saija and seconded by Curtis Culberson to accept the resignations as presented with letters of appreciation to be sent. Motion carried unanimously.

Superintendent Johnson provided the Board with staff appointments for July:

Kelly White	Physical Science Teacher	Presque Isle High School
Casey Duplessis	Social Studies Teacher	Presque Isle High School
Joe Greaves	Assistant Principal	Presque Isle High School
Ashlee Peters	Special Education Teacher	Presque Isle Middle School
Molly Abrams	Vocal Music Teacher	District Wide
Cameron Adams	IA Teacher	Presque Isle Middle School
Shannon Blake	Middle School Teacher	Presque Isle Middle School

It was moved by Paul Saija and seconded by Stephen Sutter to approve the seven new hires as presented. Motion carried unanimously.

Superintendent Johnson then reported positions open to date.

Clint Deschene, Assistant Superintendent for Business, reviewed a lease purchase agreement for two (2) new 2020 seventy-six passenger school buses financed by Key Bank.

It was moved by Jim Bubar and seconded by Curtis Culberson to vote to authorize lease purchase of two (2) new 2020 - seventy-six passenger school buses in the principal amount of \$182,400, be adopted in form presented at this meeting. Motion carried unanimously.

Policy GCE – *Substitute Professional Staff Employment* was reviewed by the Board. Dr. Johnson recommended an increase of MSAD #1 substitute pay from \$75 per day to \$90 per day in Board Policy GCE. It was moved by Paul Saija and seconded by Jim Bubar to amend Policy GCE to reflect an increase to \$90/day for substitute teacher pay commencing in the 2019-2020 school year. Motion carried unanimously.

13. **Authorization of the Superintendent of Schools to act as the agent of the Board relative to filing of applications for any and all Federal subsidies, grants, and Federal assurance available under but not limited to NCLBA, Title II, Title VI, PL874, and to expend the funds in accordance with established Federal Guidelines as the Agent of the Board.**

It was moved by Stephen Sutter and seconded by Paul Saija to approve authorization of the Superintendent of Schools to act as the agent of the Board relative to filing of applications for any and all federal subsidies, grants, and federal assurance available under but not limited to NCLBA, Title II, Title VI, PL874, and to expend the funds in accordance with established federal guidelines as the agent of the Board. Motion carried unanimously.

14. **Consideration of Policy EFD – *MSAD #1 School Meal Charging Policy***

Dr. Jen Bourassa provided an update on changes to Policy EFD. The charge for reduced status students will change from .40/meal to no charge for breakfast and lunch, effective immediately. Discussion followed.

It was moved by Roberta Fitzgerald-Hathaway and seconded by Jim Bubar to approve the change in Policy EFD as presented. Motion carried unanimously.

15. **Adjournment**

It was moved by Roberta Fitzgerald-Hathaway and seconded by Stephen Sutter to adjourn at 6:08 p.m. Motion carried.

/s/ Respectfully submitted,

Gehrig T. Johnson