

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

**Board of Directors Meeting**

**Wednesday - August 14, 2019 - 5:30 P.M. ----- [NOTE TIME](#)**

**Board Conference Room ----- [NOTE LOCATION](#)**

**AGENDA -**

1. **Call to Order**
2. **Announcements**
3. **Adjustments to the Agenda**
4. **Acceptance of the Agenda**
5. **Presentation(s)**
6. **Public Participation**
7. **Approval of Minutes - Board of Directors - June 12, 2019 *ENC. 1***
8. **Approval of Bills & Warrants Signed to Date - June and July 2019 *ENC. 2-3***
9. **Superintendent's Report**
  - a) Consideration of Staff Transfers
  - b) Other
10. **Old Business - *Discussion and Action***
11. **Committee Reports**
12. **New Business Discussion/Action**
  - a) Consideration of Staff Resignation(s)/Retirement(s) *ENC. 4-5-6*
  - b) Consideration of Staff Appointment(s)
  - c) Consideration of Bus Lease Purchase
  - d) Consideration of Substitute Teacher Pay
13. Authorization of the Superintendent of School to act as the agent of the Board relative to filing of applications for any and all Federal subsidies, grants, Federal assurance available under but not limited to NCLBA, Title I, Title II, Title VI, PL874, and to expend the funds in accordance with established Federal Guidelines as the Agent of the Board.
14. **Consideration of Policy EFD - *MSAD #1 School Meal Charging Policy ENC. 7***
15. **Adjournment**

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

**MINUTES**

Board of Directors  
June 12, 2019  
5:30 p.m.  
Mapleton Elementary School

**Directors Present:**

Carol Bell (6)	Lori Kenneson (9)
Jim Bubar (10)	Joanna Newlands (2)
Robert Cawley (5)	Michael Ouellette (4)
Curtis Culberson (11)	Lucy Richard (12)
Roberta Fitzgerald-Hathaway (8)	Stephen Sutter (7)
Julie Freeman (16)	Paul Saija (17)
Susan Goulet (14)	Terry Sandusky (3)
John Johnston (15)	

**Directors Absent:** Jane James (1) and section (13) vacant.

1. Chair Lucy Richard called the meeting to order at 5:30 p.m.

5th grade teacher Valerie Black provided the Board with an overview of the Maine Student Book Award program that has been successfully implemented at Mapleton Elementary School. Mapleton students Carter Vigue, Hattie Cogswell, and Teddy Donovan addressed the Board regarding highlights of the program.

Terry Sandusky, Board member, then presented a video of recent activities in MSAD #1.

Chair Richard and Superintendent Johnson then presented the following retirees plaques and gift certificates in appreciation of years of service to MSAD #1:

Marie Baressi	Health Teacher/PIMS	29 SAD #1 Years	31 Total Years
Jacqueline Pelletier	Ed Tech/Zippel	21 SAD #1 Years	
Candace Pangburn	Grade 4/Zippel	20 SAD #1 Years	27 Total Years
Jerry Levasseur	Vocal Music	22 SAD #1 Years	42 Total Years
Jolayne Mathers	Asst. to Sp. Ed. Director	31 SAD #1 Years	34 Total Years
Joy Ferris	Bus Driver/Custodian/PIMS	27 SAD #1 Years	

**Retirees Not Present:**

Gary Barnes	IA Teacher/PIMS	29 SAD #1 Years	32 Total Years
Phyllis Robichaud	Pre-K Ed Tech/Pine	40 SAD #1 Years	
Penny Jackson	Sp. Ed. Teacher/Zippel	2 SAD #1 Years	12 Total Years
Nita Therriault	Food Service/PIMS	8 SAD #1 Years	

2. **Announcements**

No Board Meeting - July 2019

Board of Directors - August 14, 2019 - 5:30 p.m. - Board Conference Room

3. **Adjustments to the Agenda**

There were no adjustments to the Agenda.

4. **Acceptance of the Agenda**

It was moved by Paul Saija and seconded by Roberta Fitzgerald-Hathaway to approve the Agenda as presented.

5. **Presentation(s)**

There were no presentations.

6. **Public Participation**

There were no requests for Public Participation.

7. **Approval of Minutes - Board of Directors - May 8, 2019 - District Budget Meeting - May 8, 2019.**

It was moved by Paul Saja and duly seconded to approve the minutes of Board of Directors, May 8, 2019 and the District Budget Meeting (with correction made under Directors Present to remove Brandon Roope and replace with Stephen Sutter) minutes of May 8, 2019. Motion carried unanimously.

8. **Approval of Bills & Warrants Signed to Date - April 30, 2019 and May 31, 2019**

Assistant Superintendent for Business Clint Deschene provided an overview of the April and May 2019 Bills and Warrants Signed to Date.

It was moved by Curtis Culberson and seconded by Susan Goulet to approve the Financial Statements of April and May 2019 as presented. Motion carried unanimously.

Mr. Deschene then reported the district fuel will be provided by Dead River (diesel, gas, and propane). He also reported tanks at the bus garage will be replaced.

9. **Superintendent's Report**

a) Superintendent Johnson reported the following teacher transfer for 2019-2020:

Nancy Watson - Pre-K teacher at Pine Street to Grade 4 teacher at Zippel.

- b) Superintendent Johnson reported that the school farm will be selling strawberry shortcake at the 2019 Northern Maine Fair.

Superintendent Johnson then requested to be granted permission to hire staff until August 14, 2019, the date of the next Board meeting.

It was moved by Jim Bubar and Roberta Fitzgerald-Hathaway to grant Dr. Johnson permission to appoint and hire staff until the Board meeting of August 14, 2019. Motion carried unanimously.

Superintendent Johnson requested the Board approve and support Lucy Richard's candidacy for the office of Vice President of the Maine School Board Association. It was moved by Jim Bubar and seconded by Susan Goulet to approve support for Lucy Richard's candidacy for the position of Vice President of the Maine School Board Association. Motion carried unanimously.

Clint Deschene, Assistant Superintendent for Business, announced that MSAD #1 was recently recognized as the 2019 United Way Workplace Campaign of the Year.

10. **Old Business - Discussion/Action**

There was no Old Business.

11. **Committee Reports**

Curtis Culberson, Chair of the Finance Committee, reported the Committee met at 5:00 p.m. on June 12, 2019 (prior to the Board Meeting).

Paul Saija, Chair of the Building and Grounds Committee, reported they will meet on Monday, June 17, 2019 - 6:00 p.m. at Pine Street Elementary School.

There were no other Committee Reports.

12. **New Business - Discussion/Action**

Superintendent Johnson reported the following resignation:

- a) Laura Hunter - Early Childhood Teacher - CTE has accepted a position as Principal/Special Education Director at SAD #45.

It was moved by Susan Goulet and seconded by Joanna Newlands to accept the resignation as presented. Motion carried unanimously.

Superintendent Johnson then read into the minutes notice of the following retirements:

Jerry Levasseur, Vocal Music teacher. It was moved by Paul Saija and seconded by Stephen Sutter to accept the retirement as read. Motion carried unanimously.

Candace Pangburn, grade 4 teacher - Zippel Elementary School. It was moved by Roberta Fitzgerald-Hathaway and seconded by Curtis Culberson to accept the retirement Candace Pangburn as read. Motion carried unanimously.

- b) Superintendent Johnson then presented the Board with the following staff appointments for 2019-2020:

Donald Hanson                      Industrial Arts Teacher/PIMS                      B-15

It was moved by Paul Saija and seconded by Jim Bubar to approve the appointment of Donald Hanson as presented. Motion carried unanimously.

Andrea Gregg                      Sp. Ed. Teacher/PIHS                      B-13

It was moved by John Johnston and seconded by Paul Saija to approve the appointment of Andrea Gregg as presented. Motion carried unanimously.

Penny Tozier                      Grade 7 Teacher/PIMS                      B-3

It was moved by Lori Kenneson and seconded by Roberta Fitzgerald-Hathaway to approve the appointment of Penny Tozier as presented. Motion carried unanimously.

George Knox                      Asst. Principal/PIMS

It was moved by Roberta Fitzgerald-Hathaway and seconded by Paul Saija to approve the appointment of George Knox as presented. Motion carried unanimously.

David Bartlett                      Principal/PIHS

It was moved by Paul Saija and seconded by Curtis Culberson to approve the appointment of David Bartlett as presented. Motion carried unanimously.

- c) Clint Deschene, Assistant Superintendent for Business, provided the Board with an overview of a Tax Anticipation Borrowing Plan for 2019-2020.

It was moved by Jim Bubar and seconded by Curtis Culberson to authorize MSAD #1 to borrow from Katahdin Trust Company a Revenue Anticipation Loan in the amount of \$1,000,000 for one year at a fixed interest rate of 2.95% for working capital. Also this motion gives Dr. Johnson, Superintendent, permission to sign any required documents on behalf of the school District. Motion carried unanimously.

13. **Consideration of Policies**

Curriculum Director Dr. Jen Bourassa provided the Board with an update on the following Policies to be approved by the Board:

- IGDJ** Interscholastic/Intramurals Athletes
- JLF** Reporting Child Abuse and Neglect
- IKC** Transcripts
- IKE** Promotions, Retention, and Acceleration of Students
- IKF** Graduation Requirements
- IKFA-R** Early Graduation Requirements

It was moved by Stephen Sutter and seconded by Paul Saija to approve the above listed policies as presented. Motion carried unanimously.

14. **Adjournment**

It was moved by Roberta-Fitzgerald Hathaway and seconded by Susan Goulet to Adjourn at 6:34 p.m. Motion carried unanimously.

/s/ Respectfully submitted,

Gehrig Johnson