

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

**MINUTES**

December 12, 2018  
5:30 P.M.  
Board Conference Room

**Directors Present:**

Carol Bell (6)	Lori Kenneson (9)
Jim Bubar (10)	Jane James (1)
Robert Cawley (5)	Timothy Levesque (13)
Curtis Culberson (11)	Joanna Newlands (2)
Roberta-Fitzgerald Hathaway (8)	Lucy Richard (12)
Julie Freeman (16)	Brandon Roope (7)
Susan Goulet (14)	Paul Saija (17)
John R. Johnston (15)	Terry Sandusky (3)

**Director Absent:** Michael Ouellette (4).

**Others Present:** Approximately 15 members of the public and 1 member of the press.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:35 p.m.

Chair Lucy Richard and Superintendent Carpenter then presented plaques to the following Board members going off the Board: Timothy Levesque and Brandon Roope.

2. **Announcements**

Chair Lucy Richard announced the following upcoming meetings:

Board Workshop - January 14, 2019 - Board Conference Room - 5:30 p.m. (Mandatory)  
Board of Directors - January 16, 2019 - Presque Isle Middle School - 5:30 p.m.

3. **Adjustments to the Agenda**

Carol Bell requested an adjustment to the Agenda on Item 13a.

It was moved by Carol Bell and seconded by Brandon Roope to approve the adjustment to the Agenda for Item 13a.

4. **Acceptance of the Agenda**

It was moved by Timothy Levesque and seconded by Brandon Roope to accept the Agenda as presented. Motion carried unanimously.

5. **Presentation(s)**

There were no Presentations.

6. **Public Participation**

There were no requests for Public Participation.

7. **Approval of Minutes - *November 14, 2018***

It was noted that on November minutes it should read Barbara Bartlett will assume the Presque Isle Middle School Principal position on January 2, 2019.

It was moved by Paul Saija and seconded by Roberta Fitzgerald-Hathaway to approve the minutes of November 14, 2018 with correction to be made. Motion carried. (1 abstention - Lori Kenneson).

8. **Superintendent's Report**

Superintendent Carpenter had no written report for November.

He informed the Board of legislation being passed and of upcoming legislation.

9. **Financial Report by the Assistant Superintendent for Business (including bills, warrants and payrolls signed to date by the Finance Committee and the Superintendent)**

Assistant Superintendent for Business Clint Deschene provided an overview of the 2018 November financials and the Finance & Audit Committee written report.

It was moved by Paul Saija and seconded by Curtis Culberson to approve the November financials as presented. Discussion followed. Motion carried.

Mr. Deschene provided the Board with a District Budget Calendar for 2019.

10. **Old Business - *Discussion and Action***

There was no Old Business.

**11. Committee Reports**

The following committee chairs reported:

Susan Goulet, Curriculum Committee Chair - Committee will meet on January 9, 2019.

Terry Sandusky, CTE Committee Chair - Committee has not met.

Curtis Culberson, Finance Committee Chair - Committee met on December 11, 2018 to review the November 2018 Financial Report.

Paul Saija, Building and Grounds Committee Chair - Committee met on November 14, 2018 to discuss the referendum vote results and discuss changes to be considered.

Jane James, Policy Committee Chair - Committee has not met.

Lucy Richard, Negotiations Committee Chair - Committee has not met.

**12. Election of Board Officers**

Superintendent Carpenter presented to the Board Lucy Richard for Board Chairperson for 2019.

It was moved by Brandon Roope and seconded by Susan Goulet to approve Lucy Richard as Chair for 2019.

It was moved by Jim Bubar and seconded by Carol Bell that nominations cease.

Motion carried unanimously.

Superintendent Carpenter presented to the Board Jim Bubar for Vice Chairperson for 2019.

It was moved by Timothy Levesque and seconded by Susan Goulet to approve Jim Bubar as Vice Chair for 2019.

It was moved by Susan Goulet and seconded by Paul Saija that nominations cease.

Motion carried unanimously.

Superintendent Carpenter then presented the following names for Finance Committee for 2019.

Jim Bubar, Robert Cawley, and Curtis Culberson.

It was moved by Jane James and seconded by Paul Saija to approve Jim Bubar, Robert Cawley, and Curtis Culberson as Finance Committee for 2019.

Motion carried unanimously.

13. **New Business - Discussion and Action**

- a) Assistant Superintendent for Business Clint Deschene provided a brief review of the 2018 Financial Audit provided by Felch & Company. Felch & Company reported it was a good audit with no problems.

It was moved by Jim Bubar and seconded by Curtis Culberson to accept the 2018 Audit Report from Felch & Company. Discussion followed. Motion carried unanimously.

- b) Carol Bell moved to rescind or appeal the Board decision to end the Harvest Break and to place it on the January Agenda. Discussion followed.

14. **Consideration of Staff Appointment(s)/Resignation(s)**

Superintendent Carpenter recommended the following teacher for employment from January 2, 2019 to the end of the 2018-2019 school year:

Miranda Flannery - Social Studies Teacher - Presque Isle High School

It was moved by Susan Goulet and seconded by Roberta Fitzgerald-Hathaway to approve the appointment of Miranda Flannery as Social Studies Teacher at Presque Isle High School for the remainder of the 2019 school year. Motion carried unanimously.

15. **Consideration of Advice From Legal Counsel Executive Session - 1 MRSA 405(6)(A)**

It was moved by Lori Kenneson and seconded by Roberta Fitzgerald-Hathaway to move into Executive Session for Advice From Legal Counsel. Motion carried.

Executive Session commenced at 6:05 p.m.

Open Session resumed at 9:00 p.m.

No action was taken.

16. **Adjournment**

It was moved by Jim Bubar and seconded by Brandon Roope to adjourn at 9:02 p.m.

/s/ Respectfully submitted,

Brian Carpenter