

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

MINUTES

October 17, 2018

5:30 p.m.

Board Conference Room

Directors Present:

Carol Bell (6)	Lori Kenneson (9)
Robert Cawley (5)	Timothy Levesque (13)
Curtis Culberson (11)	Joanna Newlands (2)
Roberta Fitzgerald-Hathaway (8)	Michael Ouellette (4)
Julie Freeman (16)	Lucy Richard (12)
Susan Goulet (14)	Brandon Roope (7)
Jane James (1)	Paul Saija (17)
John R. Johnston (15)	Terry Sandusky (3)

Director Absent: Jim Bubar (10).

Others Present: Approximately 10 members of the public.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:33 p.m.

2. **Announcements**

Chair Lucy Richard announced the following upcoming meetings:

Board of Directors - November 14, 2018 - 5:30 p.m. - Board Conference Room

MSMA Fall Conference - Augusta - October 24-25-26, 2018

Reminded Board to Vote on the Bond Referendum November 6, 2018

3. **Adjustments to the Agenda**

There were no adjustments to the Agenda.

4. **Acceptance of the Agenda**

It was moved by John Johnston and seconded by Brandon Roope to accept the Agenda as presented. Motion carried unanimously.

5. **Presentation(s)**

Mindy Hitchcock, JMG (Jobs for Maine Graduates) teacher at Presque Isle High School provided the Board with an overview of the program. There are currently 32 students enrolled in the program, and there are 100 sites in Maine. The program offers students life skills, job skills, volunteer hours, etc.

6. **Public Participation**

There were no requests for Public Participation.

7. **Approval of Minutes - Board of Directors/September 19, 2018**

It was moved by Paul Saija and seconded by Julie Freeman to approve the minutes of September 19, 2018 as presented. Motion carried unanimously.

8. **Superintendents Report**

- a) There were no questions/comments on Mr. Carpenter's report.
- b) Mr. Carpenter deferred the October Enrollment to the November Board meeting.
- c) Mr. Carpenter reminded the Board there is a Legislative Forum at Presque Isle Middle School tonight and encourage Board members to vote on the Bond Issue on November 6th

9. **Financial Report by the Assistant Superintendent for business (including bills, warrants, and payrolls signed to date by the Finance Committee and the Superintendent)**

Superintendent Carpenter provided the Board with a brief overview of the September Financials. Discussion followed.

It was moved by Curtis Culberson and seconded by Bob Cawley to approve the Financials for September as presented. Motion carried unanimously.

The Board was provided a Budget Calendar with upcoming Budget meeting dates.

It was moved by Paul Saija and seconded by Curtis Culberson to approve the Budget Calendar as presented. Motion carried unanimously.

10. **Old Business - Discussion and Action**

There was no old business.

11. **Committee Reports**

Jane James, Chair of the Policy Committee, reported the Committee met on October 2, 2018 and Reviewed the policies being presented to the Board tonight.

Terry Sandusky, Chair of the CTE Committee, reported the Committee will meet in the Hall of Fame Room on November 1, 2018, immediately following the 50th Anniversary Advisory Board dinner.

Curtis Culberson, Chair of the Finance Committee, reported the Committee had met on October 10, 2018, and reviewed the September Financial Statement.

Susan Goulet, Chair of the Curriculum Committee, reported the Committee met on September 26, 2018, and reviewed PBE (Proficiency Based Education) and CNA (Comprehensive Needs Assessment). They also were provided information on the five title grants - Title I, Title II, Title III, TITLE IV and Title V. The next meeting will be held on October 24, 2018, 5:30 p.m. in the Hall of Fame Conference Room.

Paul Saija, Chair of the Building and Grounds Committee, reported the Committee has not met.

Lucy Richard, Chair of the Negotiations Committee, reported the Committee has not met.

Chair Lucy Richard then distributed:

- 1) Policy CBI - Evaluation of the Superintendent of Schools.
- 2) Superintendent 2018 Evaluation Form.
- 3) School Climate Survey

She also stated the Board will seek a self-evaluation from Mr. Carpenter.

It was moved by Carol Bell and seconded by Paul Saija to move forward with the School Climate Survey (Pre-K - 12 staff) to be conducted by an outside agency. Motion carried unanimously.

It was moved by Paul Saija and seconded by Brandon Roope to move forward with a Board Superintendent Evaluation. Motion carried unanimously.

It was moved by Paul Saija and seconded by Tim Levesque to request a self-evaluation from Mr. Carpenter. Motion carried unanimously.

It was then recommended that a Student Climate Survey be conducted after the first of the year.

13. **Consideration of Staff Resignation(s)**

Superintendent Carpenter read into the minutes a resignation from:

James York Social Studies Teacher Presque Isle High School

It was moved by John Johnston and seconded by Brandon Roope to accept the resignation of James York as read. Motion carried unanimously.

14. **Consideration of SAD #45 Contract for Sharing Administrative Services (Addendum 1)**

Mr. Carpenter provided the Board with an overview of a continuation of the SAD #45 Contract for Sharing Administrative Services.

Discussion followed.

It was moved by Terry Sandusky and seconded by Curtis Culberson to approve the SAD #45 Contract for Sharing Administrative Services (Addendum 1).

Discussion followed.

It was moved by Brandon Roope and seconded by Paul Saija to amend the original motion to table the SAD #45 Contract for Sharing Administrative Services (Addendum 1) until the November meeting.

Discussion followed. Motion carried with one abstention (Curtis Culberson).

The Board requested a list of SAD #1 employees working in SAD #45 with their hours per week listed. Discussion followed.

15. **Consideration of Policies**

EFD MSAD #1 School Meal Charging Policy
JHA Student Insurance Program
IGBD Student Publications

Tim Levesque provided an overview of the policies and any changes made.

It was moved by Paul Saija and seconded by Tim Levesque to approve the three above listed policies as presented. Motion carried unanimously.

16. **Adjournment**

It was moved by Robert Fitzgerald-Hathaway and seconded by John Johnston to adjourn at 6:50 p.m. Motion carried.

/s/ Respectfully submitted,

Brian Carpenter