

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

**MINUTES**  
August 22, 2018  
5:30 P.M.  
Board Conference Room

**Directors Present:**

Carol Bell (6)	John R. Johnston (15)
James Bubar (10)	Lori Kenneson (9)
Robert Cawley (15)	Joanna Newlands (2)
Curtis Culberson (11)	Michael Ouellette (4)
Roberta Fitzgerald-Hathaway (8)	Lucy Richard (12)
Susan Goulet (14)	Terry Sandusky (3)

**Directors Absent:** Julie Freeman (16), Jane James (1), Timothy Levesque (13), Brandon Roope (7), And Paul Saija (17).

**Others Present:** There were approximately 17 members of the public.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:34 p.m.

2. **Announcements**

Chair Lucy Richard announced the following upcoming meeting:

Board of Directors - September 19, 2018 - 5:30 p.m. - School Farm

3. **Adjustments to the Agenda**

There were no adjustments to the Agenda.

4. **Acceptance of the Agenda**

It was moved by Jim Bubar and seconded by Curtis Culberson to accept the Agenda as Presented.

5. **Presentation(s)**

There were no Presentation(s).

6. **Public Participation**

There were no requests for Public Participation.

7. **Approval of Minutes - Board of Directors/June 20, 2018**

It was moved by Lori Kenneson and seconded by Susan Goulet to approve the minutes of June 20, 2018 as presented. Motion carried unanimously.

8. **Superintendent's Report**

Superintendent Carpenter reported that CTE has received a Perkins grant in the amount of Approximately \$41,000.

Home School students to date number 30, with more coming in daily.

He informed the Board of the following students in and out of District:

Out of town Superintendent Tuition agreements - 44 students  
Superintendent agreements for out of town students - 17 students

Tuition agreements for students coming in - 28 students  
Superintendent agreements for students coming in - 45 students (Net gain of 12 students)

He reported to the Board that grade 5 at Zippel Elementary School is getting close to the maximum class size and they will be keeping a close eye on it.

August 29, 2018 is the opening day for Pre-K - 8.

He reminded the Board of re-election of Board members and gave them the date papers need to be turned in to the city/towns.

Chair Lucy Richard inquired on the number of foreign students in the District. He reported 4 to date, with 1 more coming after harvest break.

9. **Financial Report by the Assistant Superintendent for Business (including bills, Warrants and payrolls signed to date by the Finance Committee and the Superintendent)**

Assistant Superintendent for Business Clint Deschene provided the Board with an overview of June and July 2018 Financial Statements. Discussion followed.

It was moved by Curtis Culberson and seconded by Jim Bubar to approve the Financial Statements of June 2018 and July 2018 as presented. Motion carried unanimously.

10. **Old Business - Discussion and Action**

a) Right-Sizing/Re-Purposing Preferred Direction (Confirm Oak Point Continued Process)

Jim Bubar provided the following motion for the Board:

I move that the MSAD #1 Board of Directors adopt a Pre-K at (PIMS) and a 9-12 at (PIHS) as the preferred right-sizing model. Be it further moved, that The Board requests the Superintendent and staff to take the necessary steps to prepare and present a concept and bond for consideration by the citizens of MSAD #1, in anticipation of a possible vote on November 6, 2018.

Susan Goulet noted a correction on the motion. Should read Pre-K - 8 at (PIMS).

Motion (with correction) was seconded by Terry Sandusky. Motion carried unanimously.

#### 11. **Committee Reports**

Susan Goulet, Chair of the Board Curriculum Committee, reported the Committee will Meet on September 26, 2018, 5:30 p.m. in the Hall of Fame Conference Room.

Terry Sandusky, Chair of the CTE Committee, reported the Committee met on June 27, 2018.

Curtis Culberson, Chair of the Finance Committee, reported the Committee met on August 15, 2018 and reviewed the June and July financials.

#### 12. **New Business Discussion/Action**

- a) Superintendent Carpenter recommended Gorham Leasing for the purchase of 1 new bus. He reported the state had approved the District for 4 buses, but after consideration the District refused 2 and delayed 1.

It was moved by John Johnston and seconded by Curtis Culberson to approve the recommendation of 1 bus lease. Motion carried unanimously.

- b) Snow Removal recommendation: McGillan - Low Bid (1 year bid)  
Langille Construction - Low Bid (Mapleton only) (1 year bid)

It was moved by Curtis Culberson and seconded by Jim Bubar to approve the recommendation of McGillan and Langille (Mapleton only) for snow removal. Motion carried unanimously.

- c) Diesel/Unleaded recommendation: Dead River - Low Bid (with rack prices to be checked throughout the year).

It was moved by Curtis Culberson and seconded by Jim Bubar to approve the recommendation Of Dead River for the fuel bid. Motion carried 11-1 (1 abstention - Michael Ouellette).

- d) Paper Bid recommendation: Northern Business Products - Low Bid. Discussion followed.

It was moved by Curtis Culberson and seconded by Jim Bubar to approve the recommendation Of Northern Business Products for the paper bid. Motion carried unanimously.

e) Approval of 3-Year AFSCME Contract

Superintendent Carpenter recommended the approval of a 3-Year AFSCME Contract.

It was moved by Terry Sandusky and seconded by Roberta Fitzgerald-Hathaway to approve the negotiated contract as presented. Motion carried unanimously.

13. **Consideration of Staff Resignation(s)/Retirement(s)**

Superintendent Carpenter read the following into the minutes:

Retirement: Kevin Sipe - Grade 6 ELS/SS Teacher/PIMS - August 31, 2018  
Teri St. Pierre - Math Teacher/PIHS - September 14, 2018

14. **Presentation of July New Hires**

Superintendent Carpenter provided the following list of new hires/transfers/positions open to date:

**New Hires:**

Andrew Kirby	Science Teacher	Presque Isle High School	B-10
Delaney Williams	Math Teacher	Presque Isle High School	B-0
Jason Priest	Instrumental Music Teacher/Band Director	Presque Isle High School	M-0
Lance Albair	Social Studies Teacher	Presque Isle High School	B-1
Nicole Gamblin	Special Ed Teacher	Presque Isle High School	B-15
Whitney Pinette (Adm)	Social Worker	Presque Isle High School	\$45,000
Lori Smith	Guidance Counselor	Presque Isle High School/CTE	M-5
Katherine Gochenour	English Teacher	Presque Isle High School	M-1
Misty Depner	Special Ed Teacher	Mapleton Elementary	B-0
Keri Lynn Kight	Special Ed Teacher	Pine Street Elementary	M-7
Laura Lejman	Grade 3 Teacher	Zippel Elementary	B-3
Janice Wright	Grade 3 Teacher	Zippel Elementary	B-21
Kristine White	Grade 3 Teacher	Zippel Elementary	M-16
Megan Stanley (Adm)	Special Ed Director	Disrict Wide	\$76,000

**Transfers:**

Beth Boone	Grade 6 Math/Science/PIMS to Grade 7 ELA/SS/PIMS
Tony Garreans	Computer Technology/Zippel to Grade 6 ELA/SS/PIMS

**Positions Open to Date:**

Grade 6 Math/Science Teacher  
Computer Technology Teacher  
Math Teacher  
French Teacher

Presque Isle Middle School  
Zippel Elementary  
Presque Isle High School  
Presque Isle High School

It was moved by Lori Kenneson and seconded by Susan Goulet to approve the list of new hires/transfers as recommended by Superintendent Carpenter. Discussion followed. Motion carried unanimously.

15. **Consideration of Personnel Matter (Pursuant to MRSA 405(6)(A) - Executive Session**

It was moved by Susan Goulet and seconded by Lori Kenneson to move into Executive Session for Consideration of Personnel Matter.

Executive Session commenced at 6:15 P.M.

Open Session resumed at 6:25 P.M.

No action was taken.

16. **Adjournment**

It was moved by John Johnston and seconded by Roberta Fitzgerald-Hathaway to adjourn at 6:27 p.m. Motion carried unanimously.

/s/ Respectfully submitted,

Brian Carpenter