

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1

Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

**MINUTES**

Board of Directors

March 21, 2018

5:30 P.M.

Board Conference Room

**Directors Present:**

Carol Bell (6)

James Bubar (10)

Robert Cawley (5)

Curtis Culberson (11)

Roberta Fitzgerald-Hathaway (8)

Jane James (1)

John R. Johnston (15)

Lori Kenneson (9)

Julie Freeman (16)

Timothy Levesque (13)

Joanna Newlands (2)

Brandon Roope (7)

Paul Saija (17)

Melissa Vance (4)

**Directors Absent:** Susan Goulet (14), Lucy Richard (12) and Terry Sandusky (3).

There were approximately 10 members of the public.

1. **Call to Order**

Vice Chair Jim Bubar called the meeting to order at 5:30 p.m.

2. **Announcements**

Vice Chair Jim Bubar announced the following upcoming meetings:

Board Workshop - April 2, 2018 - 5:30 pm - Board Conference Room

Policy Committee - April 2, 2018 - Following Board Meeting - Hall of Fame Room

Board of Directors - April 11, 2018 - 5:30 pm - PIMS Auditorium

3. **Adjustments to the Agenda**

Item #14 - Consideration of Student Disciplinary Matter Pursuant to MRSA § 405(6)(B) - *Executive Session* - has been tabled and moved to the April 11, 2018 meeting.

4. **Acceptance of the Agenda**

It was moved by John Johnston and seconded by Jane James to accept the Agenda as presented with change noted. Motion carried unanimously.

5. **Presentation(s)**

There were no presentations.

6. **Public Participation**

There were no requests for public participation.

7. **Approval of Minutes - February 14, 2018**

It was moved by Paul Saija and seconded by Roberta Fitzgerald-Hathaway to approve the minutes as presented. Motion carried unanimously.

8. **Superintendent's Report**

Superintendent Carpenter provided a brief overview of his monthly report and asked for questions/comments from the Board.

Superintendent Carpenter then reviewed handouts in the packet which included:

- a) Adult Education partnership with UMPI for a Phlebotomy program
- b) Skills USA Contest medal winners
- c) Building Trades built insulated dog houses for U.S. Border Patrol, Houlton Sector
- d) Article on how public education is funded in Maine
- e) Skills USA donated \$2,500 for the Snow Dogs to travel to Portland

9. **Financial Report by the Assistant Superintendent for Business (Including bills, warrants and payrolls signed to date by the Finance Committee and the Superintendent)**

Assistant Superintendent for Business Clint Deschene provided an overview of the February 2018 Financial Statement. It was moved by Curtis Culberson and seconded by Tim Levesque to approve the February 2018 Financial Statement as presented. Motion carried unanimously.

10. **Old Business - Discussion and Action**

There was no old business.

11. **Committee Reports**

Melissa Vance, Chair of the Policy Committee, reported they will meet following the Board Workshop on April 2, 2018. She also stated there are three policies to be reviewed and voted on in the March packet.

Jennifer Bourassa, Chair of the Curriculum Committee, reported they will meet on April 10, 2018, 5:30 pm in the Hall of Fame Conference Room.

Roberta Fitzgerald-Hathaway reported the Negotiations Committee will meet on the following dates: April 4, 19, and 25, 2018.

12. **New Business Discussion/Action**

a) **Consideration of Bond Option(s)**

Clint Deschene updated the Bond Options to the Board. He reported the Strategic Planning Committee will be notified of the two options after May 9, 2018.

b) **Adoption of Proposed Budget and Set District Budget Meeting Date (4/11/18)**

Clint Deschene provided an overview of the Budget for July 1, 2018 - June 30, 2019.

It was moved by Paul Saija and seconded by Robert Cawley to approve the Budget for 7/1/18 - 6/30/19 as presented and to set the date of April 11, 2018 for the District Budget Meeting. Motion carried unanimously.

c) **Regional Service Center - Phase II**

Superintendent Carpenter provided an overview of Phase II of the Regional Service Center. It was moved by Roberta Fitzgerald-Hathaway and seconded by Robert Cawley for MSAD #1 to not move forward to Phase II. Motion carried unanimously.

13. **Consideration of Policies**

Melissa Vance, Chair of the Policy Committee, reported the minor changes in the following policies:

EBCE - School Closings and Cancellations

JLF - Reporting Child Abuse and Neglect

JLF-R - Reporting Child Abuse and Neglect - Administrative Procedure

It was moved by Melissa Vance and seconded by Roberta Fitzgerald-Hathaway to accept the above mentioned policies in bulk. Motion carried unanimously.

14. **Consideration of Student Disciplinary Matter Pursuant to MRSA § 405(6)(B) - Executive Session**

Tabled to April 11, 2018 Board Meeting.

15. **Adjournment**

It was moved by Jane James and seconded by Melissa Vance to adjourn at 5:55 pm. Motion carried unanimously.

/s/ Respectfully submitted,

Brian Carpenter