

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

MINUTES

Board of Directors
December 13, 2017
5:30 P.M.
Board Conference Room

Directors Present:

Carol Bell (6)	Timothy Levesque (13)
James Bubar (10)	Joanna Newlands (2)
Robert Cawley (5)	Lucy Richard (12)
Roberta Fitzgerald-Hathaway (8)	Brandon Roope (7)
Julie Freeman (16)	Paul Saija (17)
Susan Goulet (14)	Terry Sandusky (3)
Jane Janes (1)	Melissa Vance (4)
John R. Johnston (15)	Curtis Culberson (11)

Director Absent: Lori Kenneson (9).

Others Present: Approximately 15 members of the public.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:33 p.m.

2. **Announcements**

Chair Lucy Richard announced the following upcoming meetings:

Board of Directors - January 17, 2018 - 5:30 p.m. - Zippel Elementary School
Board Workshop - January 8, 2018 - 5:30 p.m. - Hall of Fame Conference Room

Chair Richard announced that PIHS play "Annie" was very successful.
She announced the following awards:

Madison Michaud - All New England soccer.
Savanah Rodriguez - Butch Shaw Award for soccer
Jonah Hudson - Butch Shaw Award for soccer

Chair Richard asked if anyone is interested in being an MSBA Director at Large.

3. **Adjustments to the Agenda**

Chair Richard announced Item #15 would be taken up before Item #14.

4. **Acceptance of the Agenda (With Change)**

It was moved by Paul Saija and seconded by Jim Bubar to accept the Agenda with change. Motion carried.

5. **Presentation(s)**

There were no presentations.

6. **Public Participation**

There were no requests for Public Participation.

7. **Approval of Minutes - November 15, 2017**

It was moved by Robert Cawley and seconded by Paul Saija to approve the minutes of November 15, 2017 as presented. Motion carried unanimously.

8. **Superintendent's Report**

- a. Superintendent Carpenter asked for questions on his written report. Board member Robert Cawley asked for some major takeaways from the report. Discussion followed.

Superintendent Carpenter announced that LeRae Kinney, Director of Adult Education, received the Adult Education Director of the Year.

Chair Richard asked that Mr. Carpenter and Mr. Deschene resume news articles regarding Educate Maine.

9. **Financial Report by the Assistant Superintendent for Business (including bills, warrants and payrolls signed to date by the Finance Committee and the Superintendent)**

Assistant Superintendent for Business Clint Deschene provided an overview of the November 2017 financials.

It was moved by Curtis Culberson and seconded by Bob Cawley to approve the financials of November 2017 as presented. Motion carried unanimously.

8b. **Other**

Superintendent Carpenter updated the Board on the Legislative Forum held in Caribou on November 28, 2017. He also provided an overview of the following:

- a) Funding - No new information to date.
- b) AOS - Cannot be part of.
- c) Charter schools - Cannot be part of.
- d) Regional Services Center - should hear around December 30, 2017.

10. **Old Business - Discussion and Action**

a) Consideration of Harvest Break

Chair Richard put the following recommendation to the Board:

Hold a public workshop with 5 people from each side presenting, with a 5 minute time limit for each.

Superintendent Carpenter stated it is a Board decision in the end to keep harvest break or do away with harvest break.

Discussion followed. It was moved by Jim Bubar to set a date and time for a workshop on Harvest Break and that the format for this workshop to be as follows: Each side "those for continuation of Harvest Break" and "those for elimination of Harvest Break" have a maximum of 5 speakers with a maximum of 5 minutes each to make their presentation on elimination or continuation of Harvest Break to the Board.

Discussion followed. 2019 would be the first year for discontinuation of Harvest Break.

It was then moved by Jim Bubar and seconded to amend the motion to included "tax payers" (not just farmers) in the motion. Motion carried 13-3. (Opposed - Brandon Roope, Bob Cawley, and Joanna Newlands).

Chair Richard announced the workshop will be held January 8, 2018, 5:30 p.m. in the Board Conference Room. She then asked for volunteers to contact the for and against Harvest Break. Brandon Roope will do the farmers/tax payers.

11. **Election of Board Officers**

Superintendent Carpenter then asked for nominations from the floor for Chair. Being no nominations from the floor, Lucy Richard was voted in unanimously as Chair for 2018.

He then asked for nominations from the floor for Vice Chair. Being no nominations from the floor, Jim Bubar was voted in unanimously as Vice Chair for 2018.

Superintendent Carpenter then asked for nominations from the floor for Finance Committee (3) Members. Being no nominations from the floor a vote was called for Finance Committee for 2018. The following were voted in: Jim Bubar, Bob Cawley, and Curtis Culberson. Motion Carried unanimously.

12. Committee Reports

Susan Goulet, Chair of the Curriculum Committee, reported the Curriculum Committee will meet on January 10, 2018, 5:30 p.m., in the Hall of Fame Conference Room to discuss new courses.

Dr. Jennifer Bourassa, Curriculum Coordinator, provided an overview of the Presque Isle High School updated report card.

Melissa Vance, Chair of the Policy Committee, announced they will meet in January to review and update policies.

Curtis Culberson, Chair of the Finance Committee reported they had met on December 6, 2017 to review the November financials.

Paul Saija, Chair of the Building and Grounds Committee announced the Committee will meet Immediately following the Board Meeting.

Lucy Richard, Chair of the Negotiations Committee reported they had met on December 4, 2017 to discuss the Superintendent's Evaluation.

13. New Business Discussion/Action

a) Resolution for Support of Public Education

Superintendent Carpenter provided the Board with an MSSA Resolution in Support of Public Education. Discussion followed.

It was moved by Jim Bubar and seconded by Paul Saija to accept the Resolution in Support of Public Education as presented. Motion carried unanimously.

15. Consideration of Personnel Issue (Executive Session - 1 MRSA 405(66)(A))

It was moved by Paul Saija and seconded by Jim Bubar to move into Executive Session for Consideration of Personnel Issue. Motion carried.

Executive Session commenced at 6:13 p.m.

Open Session resumed at 7:03 p.m.

It was moved by Roberta Fitzgerald-Hathaway and seconded by Tim Levesque to grant 8 days sick time and give back 2 personal days to Sarah Donahue. Motion carried.

14. Consideration of Superintendent Assessment (Executive Session - 1 MRSA 405(6)(A))

It was moved by Jim Bubar and seconded by Roberta Fitzgerald-Hathaway to move into Executive Session for consideration of Superintendent Assessment. Motion carried.

Executive Session commenced at 7:13 p.m.

Open Session resumed at 7:35 p.m.

It was moved by Jim Bubar and seconded by Roberta Fitzgerald-Hathaway to grant a 3% raise to Superintendent Carpenter with a 4 year contract and no other language change. Motion carried unanimously.

16. **Adjournment**

It was moved by Sue Goulet and seconded by John Johnston to adjourn at 7:37 p.m. Motion carried unanimously.

/s/ Respectfully submitted,

Brian Carpenter