

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

**MINUTES**

Board of Directors  
January 17, 2018  
5:00 P.M.  
Zippel Elementary School

**Directors Present:**

Carol Bell (6)	Lori Kenneson (9)
James Bubar (10)	Julie Freeman (16)
Robert Cawley (5)	Timothy Levesque (13)
Curtis Culberson (11)	Joanna Newlands (2)
Roberta Fitzgerald-Hathaway (8)	Lucy Richard (12)
Susan Goulet (14)	Paul Saija (17)
Jane James (1)	Terry Sandusky (3)
John R. Johnston (15)	Melissa Vance (4)

**Director(s) Absent:** Brandon Roope (7).

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:30 P.M.

2. **Announcements**

Chair Lucy Richard announced the following upcoming meetings:

Board of Directors - February 14, 2018 - 5:30 p.m. - Presque Isle Middle School  
Board Workshop - February 5, 2018 - 5:30 p.m. - Board Conference Room

3. **Adjustments to the Agenda**

There were no adjustments to the Agenda.

4. **Acceptance of the Agenda**

It was moved by Jim Bubar and seconded by Joanna Newlands to accept the Agenda as presented. Motion carried unanimously.

5. **Presentation(s)**

There were no presentations.

6. **Public Participation**

There were no requests for Public Participation.

7. **Approval of Minutes**

**December 13, 2017** - It was moved by Roberta Fitzgerald-Hathaway and seconded by Jim Bubar to approve the minutes of December 13, 2017. Motion carried 15-1. (1 abstention - Lori Kenneson).

**December 19, 2017** - It was moved by Roberta Fitzgerald-Hathaway and seconded by Paul Saija to approve the minutes of December 19, 2017. Motion carried 15-1. (1 abstention - Lori Kenneson).

8. **Superintendent's Report**

Superintendent Carpenter reported there was no written report due to the December holidays.

He reported MSAD #1 has been approved on the Phase I application for a Service Center. Discussion followed.

Mr. Carpenter reported that the Right-Sizing/Re-Purposing meeting held on January 16, 2018 at Presque Isle Middle School had approximately 35 people in attendance. Another Right-Sizing/Re-Purposing meeting will be held with the Building and Grounds Committee and the Strategic Planning Committee regarding breakdown and costs. Discussion followed.

9. **Financial Report by the Assistant Superintendent for Business (including bills, warrants and payrolls signed to date by the Finance Committee and the Superintendent)**

Assistant Superintendent for Business Clint Deschene provided a line by line overview of the December 31, 2017 financials. Discussion followed.

It was moved by Curtis Culberson and seconded by Joanna Newlands to approve the December 2017 financials as presented. Motion carried unanimously.

The Board was presented the 2018 Budget Calendar.

10. **Old Business - Discussion and Action**

There was no Old Business.

11. **Committee Reports**

Sue Goulet, Chair of the Curriculum Committee, reported the Committee met on January 10, 2018. They heard from the following Presque Isle High School teachers:

Marcie Young - Provided an update and overview of the journalism class.

Dr. Carson Dobrin - Provided an update and overview of the computer science class.

Paul Ballerstein - Provided an update on financial math and games associated with math.

Dr. Jennifer Bourassa - Provided an update on co-ops vs. internships.

Terry Sandusky, Chair of the CTE Committee, reported the Committee will meet on January 18, 2018 to review the 2017 Farm Report.

Curtis Culberson, Chair of the Finance Committee, reported the Committee met on February 10, 2018.

Paul Saija, Chair of the Building & Grounds Committee, reported that as Chair of the Building & Grounds Committee he had attended the Right-Sizing/Re-Purposing meeting with Oak Point and staff on January 16, 2018 at 3:30 p.m. at the Presque Isle Middle School.

Melissa Vance, Chair of the Policy Committee, reported that the committee will meet following the Board Workshop on February 5, 2018.

**12. Consideration of Staff Resignation(s)/Retirement(s)**

Superintendent Carpenter presented the following resignation to the Board:

Dr. Carson Dobrin - Science Teacher at PIHS is resigning at the end of the 2017-2018 school year.

It was moved by Susan Goulet and seconded by Melissa Vance to accept the resignation as presented. Motion carried unanimously.

Superintendent Carpenter then presented the following retirement to the Board:

Denise Bosse - Director of Special Education for MSAD #1 is retiring June 30, 2018.

It was moved by Roberta Fitzgerald-Hathaway and seconded by Susan Goulet to approve the retirement of Denise Bosse as presented. Motion carried unanimously.

**13. New Business - Discussion and Action**

Superintendent Carpenter asked the Board to recommend topics for the Board Workshops.

He stated he would like to incorporate a 1-day retreat to focus on the Strategic Plan.

**14. Consideration of Policies**

**DLC-R - Expense Reimbursements**

**IGAG-A - Drug-Free Workplace Policy**

Melissa Vance provided an overview of the changes on the above mentioned policies.

It was moved by Roberta Fitzgerald-Hathaway and seconded by Paul Saija to adopt policies DLC-R and IGAG-A as revised. Motion carried unanimously.

15. **Consideration of Student Issue (Executive Session - 1 MRSA § 405(6)(B))**

It was moved by Jim Bubar and seconded by Paul Saija to move into Executive Session to consider a student disciplinary matter pursuant to 1 MRSA § 405(6)(B). Motion carried unanimously.

Executive Session commenced at 6:07 P.M.

Open Session resumed at 6:29 P.M.

Action taken: It was moved by Jim Bubar and seconded by Tim LeVesque that pursuant to MRSA § 405(6)(B):

- 1) Carter Doherty has been deliberately disobedient and has engaged in infractions of MSAD #1 policies;
- 2) Carter Doherty's removal from school is necessary for the peace and usefulness of the school;
- 3) As discipline, Carter Doherty will be expelled from school; and,
- 4) The Superintendent of Schools will provide Carter Doherty and the student's parent(s) (Amber Crocker) written notice of the Board of Director's findings and conclusions.

Motion carried unanimously.

16. **Adjournment**

It was moved by John Johnston and seconded by Joanna Newlands to adjourn at 6:32 P.M. Motion carried unanimously.

/s/ Respectfully submitted,

Brian Carpenter