

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

Board of Directors Meeting
Wednesday, August 3, 2016
5:30 P.M.
Board Conference Room

Directors Present:

Jim Bubar (10)	Lori Kenneson (9)
Carol Bell (6)	Tim Levesque (13)
Robert Cawley (5)	Joanna Newlands (2)
Curtis Culberson (11)	Lucy Richard (12)
Julie Freeman (16)	Brandon Roope (7)
Susan Goulet (14)	Paul Saija (17)
John Johnston (15)	Melissa Vance (4)

Directors Absent: Paul Barrett (8), Brent Buck (1), and Terry Sandusky.

Others Present: Approximately 30 members of the public.

1. **Call to Order**

Chairperson Lucy Richard called the meeting to order at 5:30 P.M.

2. **Announcements**

Chairperson Richard announced the following meeting dates:

September 14, 2016 - Board of Directors - 5:30 P.M. - Board Conference Room
The MSMA Fall Conference will be held October 27 & 28, 2016 in Augusta
Chair Richard reported that Melissa Vance is now the Chair of the Policy Committee

3. **Acceptance of the Agenda**

It was moved by Jim Bubar and seconded by Paul Saija to accept the Agenda of August 3, 2016 as presented. Motion carried unanimously.

4. **Presentations**

There were no presentations.

5. **Public Participation**

There were no requests for Public Participation.

6. **Approval of Minutes**

It was moved by Paul Saija and seconded by Jim Bubar to accept the minutes of June 16, June 23, June 30, and July 19, 2016 as presented. Motion carried unanimously.

7. **Superintendent's Report**

Superintendent Carpenter reported that the state had made an error on the Local Entitlement, granting the District \$15,438.00 more in funds.

Superintendent Carpenter reported they have received the review from the Special Education Audit. He stated the District is in line with the date for corrections.

Superintendent Carpenter reported the CTE has received \$49,048 in Perkins Grant for 2016-2017.

Superintendent Carpenter the new Civil Rights ruling on ADHD students. The District will cover the changes in our District policies.

8. **Financial Report by the Assistant Superintendent for Business**

Assistant Superintendent for Business Clint Deschene provided the Board with an overview of the Financial Report for June 30, 2016.

It was moved by Curtis Culberson and seconded by Lori Kenneson to approve the Financial Report as presented. Motion carried unanimously.

9. **Old Business - *Discussion and Action***

Superintendent Carpenter requested a Budget reduction amount from the Board. Discussion followed. It was decided that the Assistant Superintendent for Business and Superintendent Carpenter should reduce the current Budget by: Option 1) under \$250,000.00; Option 2) \$250,000.00 - \$300,000.

Melissa Vance announced the Policy Committee will meet after the Board Meeting on August 17, 2016.

Facilities/Asbestos Abatement Updates

Director of Operations Robert Gagnon provided the Board with an overview of summer facilities work and the asbestos abatement project.

He reported the high school is 95% done, PIMS, Pine and Zippel 85% done, Mapleton is at 60% and Alternative Ed is complete.

Discussion followed.

Assistant Superintendent for Business Clint Deschene reported the Board needs to vote and certify the Bond vote for each of the 5 municipalities. It was moved by Jim Bubar and seconded by Curtis Culberson:

That the Computation and Declaration of Votes dated August 3, 2016 and attached hereto be approved, and that the Computation and Declaration of Votes be entered upon the records of Maine School Administrative District No. 1, and that a certified copy of the Computation and Declaration of Votes to be sent to each of the municipal clerks within the District.

Motion carried unanimously.

10. **Committee Reports**

Paul Saija, Chair of the Building and Grounds Committee, reported they will meet shortly regarding right-sizing at Zippel, Presque Isle Middle School and Presque Isle High School.

CTE Committee have not met to date.

Melissa Vance, Chair of the Policy Committee, reported that Policy JLCDA - Medical Marijuana In Schools has a change after input from the Director of Health Services.

Item F - to read: Medical marijuana may be administered only at the principal's office or in another private area as designated by school principal or school nurse; the primary caregiver must go there directly and, if visitors are required to sign in, to do so;

She also reported Policy GCK-B - Professional Staff Meetings has been tabled until a further date.

It was then moved by Julie Freeman and seconded by Sue Goulet to approve Item 11f (Policies) as presented with the corrected Medial Marijuana in Schools policy.

Policies approved are as follows:

GBCB-A	Bus Driver Alcohol and Controlled Substances Testing
Chapter H	Deletion of all Policies in Chapter H
JLCDA and	
JLCDA-R	Medical Marijuana in Schools (With correction to be made)
DA	Fiscal Management Goals/Priority Objectives
GCA	Professional Staff Positions
GCA-A	Duties of Principals
GCA-B	Duties of Teachers
GCB	Professional Staff Contracts and Compensation Plans
GCB-A	Professional Staff Salary Schedules
GCB-B	Professional Staff Supplementary Pay Plans
GCB-C	Professional Staff Fringe Benefits
GCBC-E	Application for Prior Approval of Courses
GCBD	Professional Staff Leaves and Absences
GCBD-A	Professional Staff Leaves and Absences (Sick Leave)
GCC-A	Posting of Professional Staff Vacancies
GCD	Professional Staff Hiring
GCD-E	Employee Interview
GCD-R	Professional Staff Hiring
GCE	Substitute Professional Staff Employment
GCG	Professional Staff Probation and Tenure (Continuing Contract)
GCI	Professional Staff Development Opportunities
GCK-B	Professional Staff Meetings (Tabled)
GCL	Professional Staff Development Policy
GCLB-E	Certification Support System

GCN	Evaluation of Professional Staff
GCO	Professional Staff Promotions
GCO-A	Supervision and Evaluation of Professional Staff
GCO-B	Evaluation of Administrative Staff
GCP-A	Reduction in Professional Staff Workforce
GCP-B	Resignation of Professional Staff Members
GCP-C	Retirement of Professional Staff Members
GCP-D	Suspension and Dismissal of Professional Staff Members
GCQ-A	Non-School Employment by Professional Staff Members
GCSA	Employee Computer and Internet Use
GCSA-R	Employee Computer and Internet Use Rules
GCF-A	Employee Social Media Privacy
GDA	Support Staff Positions
GDB	Support Staff Contracts and Compensation Plans
GDB-B	Support Staff Supplementary Pay Plans
GDB-C	Support Staff Fringe Benefits
GDBC-A	Support Staff Fringe Benefits/Insurance
GDBD-A	Support Staff Leaves and Absences
GDBE	Support Staff Vacations and Holidays
GDC	Support Staff Recruiting/Hiring
GDG	Support Staff Probation and Tenure
GDI	Support Staff Assignments and Transfers
GDJ	Support Staff Time Schedules
GDK	Support Staff Workload
GDL	Support Staff Development Opportunities
GDN	Evaluation of Support Staff
GDO	Support Staff Promotions
GDP-A	Reduction in Support Staff Workforce
GDP-D	Suspension and Dismissal of Support Staff Members

Motion carried unanimously.

Sue Goulet, Chair of the Board Curriculum Committee reported the committee will meet on August 9, 2016, 6:00 - 8:00 p.m. in the Hall of Fame Conference Room.

Chair Lucy Richard reported there have been no Negotiations Committee meetings.

11. New Business Discussion/Action

Superintendent Carpenter provided the Board with a school lunch increase of .10 for the 2016-2017 school year.

It was moved by Jim Bubar and seconded by Robert Cawley to approve the .10 increase for 2016-2017. Motion carried unanimously.

Superintendent Carpenter announced the following new hires for July 2016:

Emily Day
Grade 3 Teacher - Zippel Elementary School - 1 Year Only

Nicole Erickson
Administrative Assistant to the Assistant Superintendent for Business

Superintendent Carpenter recommended to the Board the following new hires for the 2016-2017 school year:

Lin Cheng	Mandarin Teacher	Presque Isle High School
Gail Ruschetta	English Teacher (1/2 Time)	Presque Isle High School
Sherri Calhoun	Grade 6 Math/Science Teacher	Presque Isle Middle School

It was moved by Paul Saija and seconded by Jim Bubar to approve the new hires as recommend by Superintendent Carpenter. Discussion followed. Motion carried unanimously.

Terry Wood, Title Coordinator for MSAD #1, provided the Board with an update on Teacher and Principal Evaluation System and the NCLB Review for MSAD #1.

It was moved by Melissa Vance and seconded by Sue Goulet to approve adoption of the Teacher and Principal Evaluation System. Motion carried unanimously.

Superintendent Carpenter and Assistant Superintendent for Business Clint Deschene provided the Board with a legal contract for 2 year services agreement between MSAD #1 and MSAD #45 for Administrative services. MSAD #45 will pay MSAD #1 \$63,000 for providing services. Discussion followed.

It was moved by Robert Cawley and seconded by Curtis Culberson to allow MSAD #1 to enter into a 2 year services agreement with MSAD #45. Motion carried unanimously.

12. **Consideration of Personnel Matter (Executive Session)**

It was moved by Tim Levesque and seconded by Paul Saija to move into Executive Session for Consideration of Personnel Matter.

Executive Session Commences at 6:34 P.M.

Open Session resumed at 7:08 P.M.

No action was taken.

13. **Adjournment**

It was moved by Sue Goulet and seconded by Melissa Vance to adjourn at 7:09 P.M. Motion carried.

/s/ Respectfully submitted,

Brian Carpenter