

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

MINUTES  
**Board of Directors**

Board Conference Room  
5:30 P.M.  
August 12, 2015

**Directors Present:**

Jim Bubar (10)	John Johnston (15)
Paul Barrett (8)	Lori Kenneson (9)
Carol Bell (6)	Joanna Newlands (2)
Brent Buck (1)	Scott Norton (7)
Robert Cawley (5)	Paul Saija (17)
Susan Cook (13)	Terry Sandusky (3)
Curtis Culberson (11)	Melissa Vance (4)
Susan Goulet (14)	

**Directors Absent:** Lucy Richard (12) and Julie Freeman (16).

**Others Present:** Approximately 20 members of the public and 1 member of the press.

1. **Call to Order**

Vice Chair Jim Bubar called the meeting to order at 5:32 P.M.

2. **Announcements**

Vice Chair Jim Bubar announced the following meeting dates:

Board of Directors - September 9, 2015 - Board Conference Room - 5:30 P.M.  
Board of Directors - October 14, 2015 - Mapleton Elementary School - 5:30 P.M.

3. **Public Participation**

There were no requests for Public Participation.

4. **Approval of Minutes - July 8, 2015**

It was moved by Brent Buck and seconded by Lori Kenneson to approve the minutes of July 8, 2015 as presented. Motion carried 14-1. (1 abstention - Paul Saija).

5. **Committee Reports**

There were no Committee Reports.

6. **Financial Statement(s)/Bills & Warrants Signed to Date**

It was moved by Curtis Culberson and seconded by Terry Sandusky to approve the Financial Statement(s)/Bills & Warrants Signed to Date for June 30, 2015 and July 31, 2015 as presented. Motion carried unanimously.

7. **Superintendent's Report**

Superintendent Carpenter reported there were no transfers.

Superintendent Carpenter provided the Board with a list of Board Policy Committee members: Paul Barrett, Chair, Julie Freeman, Susan Goulet and Melissa Vance.

It was moved by Paul Saija and seconded by Brent Buck to vote to "Authorize Lease Purchase of Three (3) 77-Passenger School Buses in the Principal Amount of \$256,161," be adopted in form presented to this meeting. Motion carried unanimously.

Superintendent Carpenter provided the Board with information regarding an MSMA Negotiations Training Workshop to be held on September 28, 2015, 6:30 P.M. to 8:30 P.M. at Presque Isle High School for anyone interested in attending.

8. **Retirements/Resignations**

Vice Chair Jim Bubar read into the minutes the following resignation/retirement:

Retirement: Betty Ireland - Grade 1 Teacher - Pine Street Elementary School.

It was moved by Brent Buck and seconded by John Johnston to accept the retirement of Betty Ireland as presented. Motion carried unanimously.

Resignation: Sherry Brown - Technology Director - District Wide.

It was moved by Paul Barrett and seconded by Paul Saija to accept the resignation as presented. Motion carried unanimously.

9. **Consideration of Staff Appointments**

Superintendent Carpenter nominated the following candidates for 2015-2016:

[Julie Stephenson](#) - Library Media Specialist at Presque Isle Middle School.

It was moved by Paul Saija and seconded by Scott Norton to approve the nomination as presented. Motion carried unanimously.

**Denise Bosse** - Special Education Director - District Wide.

It was moved by Scott Norton and seconded by Terry Sandusky to approve the nomination as presented. Discussion followed. Motion carried unanimously.

Superintendent Carpenter reported the remaining vacancies to date:

Grade 4 Zippel (1/2 time)	1 Year Only	AM
Pre-K Pine (1/2 time)	1 Year Only	PM
Special Ed Educational Technician	Life Skills	Presque Isle High School
Special Ed Educational Technician	Self Contained	Presque Isle Middle School

10. **Consideration of Fuel Bids for 2015-2016:**

<u>DIESEL</u>	<u>Transport Bid Price</u>	<u>Small Truck Bid Price</u>
Dead River Company	<u>1.8056</u>	<u>1.8656</u>
Foster Holdings, LLC	1,8518	No small trucks
 <b><u>UNLEADED</u></b>		
Dead River Company	<u>1.9360</u>	<u>1.9960</u>
Foster Holdings, LLC	1.9494	No small trucks

It was moved by Curtis Culberson and seconded by Paul Saija to accept the low bid for Diesel - Dead River Company and Diesel Fuel - Dead River Company for 2015-2016. Motion carried unanimously.

11. **Consideration of Policies**

**DJ - Bidding/Purchasing Requirements**

It was moved by Paul Barrett and seconded by Melissa Vance to approve Policy DJ - Bidding/Purchasing Requirements as presented. Discussion followed. Motion carried unanimously.

**DKC - Expense Authorization and Reimbursement**

It was moved by Paul Barrett and seconded by Paul Saija to approve Policy DKC - Expense Authorization and Reimbursement as presented. Discussion followed. Motion carried unanimously.

**DJH - Purchasing and Contracting: Procurement Staff Code of Conduct**

It was moved by Paul Barrett and seconded by Lori Kenneson to approve Policy DJH - Purchasing and Contracting: Procurement Staff Code of Conduct. Discussion followed. Motion carried unanimously.

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Vice Chair Jim Bubar distributed the fall Adult Education Course Schedule.

12. **Adjournment**

It was moved by Scott Norton and seconded by Lori Kenneson to adjourn at 5:55 P.M.

/s/ Respectfully submitted,

Brian Carpenter