

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill - Chapman - Mapleton - Westfield - Presque Isle

MINUTES  
**Board of Directors**

Board Conference Room  
July 17, 2013  
5:30 P.M.

**Directors Present:**

Carol Bell (6)	Barbara Ladner (8)
Jim Bubar (10)	Joanna Newlands (2)
Robert Cawley (5)	Scott Norton (7)
Susan Cook (13)	Lucy Richard (12)
Julie Freeman (16)	Paul Saija (17)
Susan Goulet (14)	Terry Sandusky (3)
John Johnston (15)	Melissa Vance (4)
Lori Kenneson (9)	

**Directors Absent:** Brent Buck (1) and Curtis Culberson (11).

**Others Present:** Approximately 15 members of the public and 1 member of the press.

1. **Call to Order**

Chairperson Lucy Richard called the meeting to order at 5:30 P.M.

John Hoffses, School Farm Manger, provided the Board with an overview of the 2013 strawberry season, noting that sales for the season were significantly down due to poor weather conditions.

Student Kori Butterfield addressed the Board regarding the latest value added product produced on the school farm - lip balm. She explained the process of making lip balm from bees honey and bees wax. Board members were given a sample of the lip balm product.

2. **Announcements**

Chairperson Lucy Richard announced the following meeting date:

Board of Directors - August 7, 2013 - 5:30 P.M. - Board Conference Room.

3. **Public Participation**

There were no requests for Public Participation.

4. **Approval of Minutes**

It was moved by Paul Saija and seconded by Jim Bubar to approve the minutes of June 12, 2013 as presented. Motion carried unanimously.

5. **Committee Reports**

There were no committee reports.

6. **Financial Statement(s)/Bills & Warrants Signed to Date**

It was moved by Robert Cawley and seconded by Jim Bubar to approve the Financial Statement(s)/Bills & Warrants Signed to Date as presented. Motion carried unanimously.

7. **Superintendent's Report**

Superintendent Johnson reported the following transfer for the 2013-2014 school year:

Kristi Stoutamyer      From 1/2 time Kindergarten/Mapleton to Grade 1/Pine

8. **Consideration of Staff Retirement(s)/Resignation(s)**

Superintendent Johnson read into the record a letter of resignation from Helena Ford, School Nurse. It was noted that the position will not be filled at this time.

It was moved by Barbara Ladner and seconded by Melissa Vance to accept the resignation as read. Motion carried unanimously.

9. **Consideration of Administrative Restructuring for MSAD #1 Business Manager/Assistant Superintendent Positions (Executive Session) 1 M.R.S.A. § 405 (6)(A)**

It was moved by Paul Saija and seconded by Scott Norton to move into Executive Session for consideration of administrative restructuring for MSAD #1 Business Manager/Assistant Superintendent Positions. Motion carried unanimously.

Executive Session commenced at 6:40 P.M.

Open Session resumed at 7:45 P.M.

It was moved by Scott Norton and seconded by Terry Sandusky to reinstate the Business Manager position to full-time and employ Charles Anderson in that position for a 2 year period. Motion carried unanimously.

It was further moved by Scott Norton and seconded by Terry Sandusky to eliminate the Assistant Superintendent/Curriculum Director position and restructure the position to be titled Curriculum Director with corresponding job description adjustments. Motion carried unanimously.

**10. Consideration of Staff Appointment(s)**

Superintendent Johnson recommended the following teacher appointments for the 2013-2014 school year:

Darrell Espling - Farm and Industrial Mechanics Instructor - PIRCTC

It was moved by Paul Saija and seconded by Jim Bubar to approve the recommendation as presented. Motion carried unanimously.

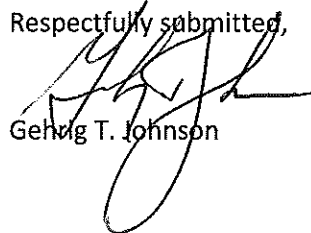
Kristi Greaves - 1/2 time Kindergarten teacher (1 year only) - Mapleton Elementary School

It was moved by Melissa Vance and seconded by Julie Freeman to approve the recommendation as presented. Motion carried unanimously.

**11. Adjournment**

It was moved by Scott Norton and seconded by Sue Cook to adjourn at 7:50 P.M. Motion carried unanimously.

/s/ Respectfully submitted,

  
Gehrig T. Johnson