

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill- Chapman- Mapleton - Presque Isle - Westfield

**MINUTES**

Board of Directors  
June 21, 2017  
5:30 P.M.  
Board Conference Room

**Directors Present:**

Carol Bell (6)	Lori Kenneson (9)
Jim Bubar (10)	Timothy Levesque (13)
Robert Cawley (5)	Joanna Newlands (2)
Curtis Culberson (11)	Lucy Richard (12)
Roberta Fitzgerald-Hathaway (8)	Brandon Roope (7)
Julie Freeman (16)	Paul Saija (17)
Susan Goulet (14)	Terry Sandusky (3)
Jane James (1)	Melissa Vance (4)
John R. Johnston (15)	

**All Directors were present.**

**Others Present:** Approximately 15 members of the public.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:30 p.m.

2. **Announcements**

Chair Richard announced there will be no Board meeting in July  
Board of Directors - August 16, 2017 - 5:30 P.M. - Board Conference Room  
Building & Grounds Committee/Strategic Planning Committee - Thursday, June 22, 2017, 6:30  
P.M. - Pine Street Elementary School

3. **Adjustments to the Agenda**

Chair Lucy Richard announced (if no objections) the addition of Item 13b - Approval of  
Teacher Contract.

Melissa Vance, Chair of the Policy Committee, announced the addition of two (2) policies  
to Item 14. DJ - Bidding/Purchasing Requirements and DN - School Properties Disposition.

4. **Acceptance of the Agenda**

It was moved by Julie Freeman and seconded by Susan Goulet to approve Acceptance of the Agenda with additions noted. Motion carried unanimously.

5. **Presentation(s)**

There were no presentations.

6. **Public Participation**

There were no requests for Public Participation.

7. **Approval of Minutes (May 17, 2017)**

It was moved by Paul Saija and seconded by Tim Levesque to approve the minutes of May 17, 2017 as presented. Motion carried unanimously.

8. **Superintendent's Report**

Superintendent Carpenter reported the following transfer for 2017-2018:

Emily Day - Grade 3 Zippel (1 Year Only) to Grade 1 at Pine Street Elementary

Superintendent Carpenter reported the following resignation for June 2017:

Audra Fitzherbert - Special Education Teacher - Zippel Elementary School

Superintendent Carpenter then asked the Board for authorization to hire staff through the summer until the Board meets again in August 2017.

It was moved by Robert Cawley and seconded by Paul Saija to authorize Superintendent Carpenter to hire new staff through August 2017. Motion carried unanimously.

Superintendent Carpenter provided the Board with an overview of updates/progress at the school farm.

9. **Financial Report by the Assistant Superintendent for Business (Including bills, warrants and payrolls signed to date by the Finance Committee and the Superintendent)**

Assistant Superintendent for Business Clint Deschene provided the Board with an overview of May 31, 2017 financials.

It was moved by Curtis Culberson and seconded by Jim Bubar to approve the Financials for May 31, 2017 as presented. Motion carried unanimously.

Superintendent Carpenter announced that LeRae Kinney will be receiving an Adult Education Director of the Year Award on May 22, 2017 at the Adult Education Directors Meeting.

10. **Old Business - *Discussion and Action***

There was no Old Business to discuss.

11. **Committee Reports**

Sue Goulet, Chair of the Curriculum Committee, reported they met on May 30, 2017. They reviewed the following for the upcoming year:

Power Teacher Pro Update - Discussed development of policies and procedures as well as roll out plan in elementary schools and Presque Isle Middle School.

Reading Street Update - The Reading Street literacy program was updated for the upcoming year. Materials will be arriving this summer.

NextGen Science Standards - The Maine Legislature is still considering when to expect schools to adopt the NextGen standards. The high school is already using these standards.

The Elementary Math Program will be re-evaluated in 2017-2018; a committee will be created to review math programs.

Melissa Vance, Chair of the Policy Committee deferred to Item #14.

Paul Saija, Chair of the Building and Grounds Committee, reported they had met on May 25, 2017 at Pine Street Elementary School. The Building & Grounds Committee and Strategic Planning Committee will meet on June 22, 2017, 6:30 P.M. at Pine Street Elementary School for an update on Pine Street closing. The public is invited to attend.

Lucy Richard, Chair of the Negotiations Committee, reported Negotiations were done and the MSAD #1 Teacher Contract will need to be approved in Item #13b.

Terry Sandusky, Chair of the CTE Committee, announced the committee will meet directly following the Board meeting.

12. **Consideration of Staff Appointments**

Superintendent Carpenter recommended the following appointments for 2017-2018:

**Laura Hunter - Early Childhood Teacher - CTE**

It was moved by Lori Kenneson and seconded by Carol Bell to approve the recommendation as presented. Motion carried unanimously.

**Tiffany Johnston - Speech/Language Pathologist - District Wide**

It was moved by Jane James and seconded by Timothy Levesque to approve the recommendation as presented. Motion carried unanimously.

**Terry Cummings - At-Risk Program Teacher - Presque Isle High School**

It was moved by Paul Saija and seconded by Susan Goulet to approve the recommendation as presented. Motion carried unanimously.

**Heather Fallen - Cosmetology Teacher - CTE**

It was moved by Melissa Vance and second by Susan Goulet to approve the recommendation as presented. Motion carried unanimously.

**Michelle Carney - Special Education Teacher - Presque Isle High School**

It was moved by Roberta Fitzgerald-Hathaway and seconded by Timothy Levesque to approve the recommendation as presented. Motion carried unanimously.

**13. New Business Discussion/Action**

**a) Consideration of School Lunch Price Increase**

The following price increases for 2017-2018 were presented:

High School - Lunch	+ .10
Middle School - Lunch	+ .10
Elementary School - Lunch	+ .10

Breakfast will stay the same in the entire District.

It was moved by Curtis Culberson and seconded by Paul Saija to approve the .10 lunch increases as presented. Discussion followed. Motion carried unanimously.

**b) Approval of three (3) year Teacher Contract**

Superintendent Carpenter and Assistant Superintendent for Business Clint Deschene provided the Board with a detailed update of changes made to the teacher's contract. Discussion followed. Motion carried unanimously.

**14. Consideration of Policies**

<b>KBF-E1</b>	<b>Title I Parent Involvement Policy</b>
<b>KCB</b>	<b>Community Involvement in Decision Making</b>
<b>KCD</b>	<b>Public Gifts/Donations to the Schools</b>

<b>KDB</b>	<b>Public's Right to Know/Freedom of Access</b>
<b>KGA</b>	<b>Relations With Educational Foundations</b>
<b>KGR</b>	<b>Community Use of School Facilities</b>
<b>KGR-1</b>	<b>Rental Contract</b>
<b>KHB</b>	<b>Advertising in the Schools</b>
<b>KLG</b>	<b>Relations with Law Enforcement Authorities</b>
<b>KLG-R</b>	<b>Relations with Law Enforcement Authorities - <i>Administrative Procedure</i></b>
<b>LEA-R</b>	<b>Student Teaching and Internships</b>
<b>ADDED:</b>	
<b>DJ</b>	<b>Bidding/Purchasing Requirements</b>
<b>DN</b>	<b>School Properties Dispositions</b>

It was moved by Paul Saija and seconded by Carol Bell to approve all policies listed above as presented. Discussion followed. Motion carried unanimously.

Brandon Roope reported on the great job CTE Building Trades had done on a gazebo for the Northern Maine Fairgrounds.

Jane James also commended the CTE Building Trades students on wooden garden projects they have for sale.

15. **Adjournment**

It was duly moved and seconded to adjourn at 6:04 P.M. Motion carried.

/s/ Respectfully submitted,

Brian Carpenter