

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

MINUTES

Board of Directors
May 17, 2017
5:30 P.M.
Board Conference Room

Directors Present:

Carol Bell (6)	Lori Kenneson (9)
Jim Bubar (10)	Timothy Levesque (13)
Robert Cawley (5)	Joanna Newlands (2)
Curtis Culberson (11)	Lucy Richard (12)
Roberta Fitzgerald-Hathaway (8)	Brandon Roope (7)
Julie Freeman (16)	Paul Saija (17)
Susan Goulet (14)	Terry Sandusky (3)
Jane James (1)	Melissa Vance (4)
John R. Johnston (15)	

All Directors were present.

Others Present: Approximately 28 members of the public.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:32 P.M.

2. **Announcements**

Board of Directors - June 21, 2017 - 5:30 P.M. - Board Conference Room
Academic Awards - May 24, 2017 -5:30 P.M.
PIHS Graduation - June 9, 2017 - 7:00 P.M.
Adult Ed Graduation - June 1, 2017 - 7:00 P.M.

Chair Richard announced there will be no Board Workshops in June, July and August, and there will be no Board meeting in July 2017.

3. **Adjustments to the Agenda**

There were no adjustments to the Agenda.

4. **Acceptance of the Agenda**

It was moved by Brandon Roope and seconded by Roberta Fitzgerald-Hathaway to accept the Agenda as presented. Motion carried unanimously.

5. **Presentation(s) - Recognition of 2017 Retirees**

Chair Richard, Superintendent Carpenter, and acting Principals presented plaques and Gift certificates to the following retirees:

Trudy Gorneault	Early Childhood Teacher	9 Years
Jerry Levasseur	Music Teacher	19 Years
Suzanne Hews	Director of Guidance	29 Years
Judith Atcheson	Grade 3 Teacher	31 Years
Gretchan Asam	Library Media Specialist	31 Years
Norma Milliard	Bus Driver/Not Present	31 Years

6. **Public Participation**

There were no requests for Public Participation.

7. **Approval of Minutes - Board of Directors 4/12/17 and District Budget Meeting 4/12/17.**

It was moved by Paul Saija and seconded by Roberta Fitzgerald-Hathaway to approve the Board of Directors meeting minutes of 4/12/17 as presented. Motion carried.

It was moved by Robert Cawley and seconded by Timothy Levesque to approve the District Budget meeting minutes of 4/12/17 as presented. Motion carried unanimously.

8. **Superintendent's Report**

Board member Timothy Levesque complemented Superintendent Carpenter on his monthly reports.

Superintendent Carpenter provided the Board with an overview of the 2017 Efficiency Grant.

He then reported that the Major Capital School Construction 2017-2018 Rating Cycle Application had been received by the state and that SAD #1 is being considered. Decisions will be made in February 2018, and he is looking to be in the top 10.

Superintendent Carpenter reported the Regional High School List has been submitted and the District should hear results in 20 days. Discussion followed.

He reported that NMCC has issued 6 new dual credits for Construction Sciences to CTE, and CTE will be the Pilot Site for the new Cosmetology class being offered for 2017-2018. Students will receive 750 credit hours of the 1,500 hours needed to graduate from the class.

He provided an article regarding changes in start time recommendations for middle/high schools. No change is planned at this time.

9. **Financial Report by the Assistant Superintendent for Business (including bills, warrants And payrolls signed to date by the Finance Committee and the Superintendent).**

Assistant Superintendent for Business Clint Deschene provided an overview of the April 2017 Financials. It was moved by Curtis Culberson and seconded by Jim Bubar to approve the Financial Statement for April 2017 as presented. Discussion followed. Motion carried unanimously.

10. **Old Business - *Discussion and Action***

There was no Old Business.

11. **Committee Reports**

Susan Goulet, Chair of the Board Curriculum Committee, reported they will meet on May 30, 2017, 5:30 P.M. in the Hall of Fame Conference Room.

Paul Saija, Chair of the Board Building and Grounds Committee reported they will meet on May 25, 2017, 5:30 p.m. at Pine Street Elementary School to tour the building. They will also meet in June with the Strategic Planning Committee.

Melissa Vance, Chair of the Board Policy Committee announced they will meet on May 24, 2017, 5:30 P.M. in the Hall of Fame Conference Room.

Lucy Richard, Chair of the Board Negotiations Committee, reported their meetings are ongoing. The next meeting is scheduled for May 22, 2017, 4:30 P.M. in the Hall of Fame Conference Room.

Terry Sandusky, Chair of the Strategic Planning Committee, reported they had met on May 8, 2017, 6:00 P.M. and toured Presque Isle Middle School. They will meet again on June 12, 2017.

12. **Consideration of Staff Retirements(s)/Resignation(s)/Staff Appointments**

There were no Staff Retirement(s)/Resignation(s)/Appointments.

13. **New Business Discussion/Action**

a) **Consideration of MSAD #1 Emergency Management Plan**

After an overview by Superintendent Carpenter, it was moved by Jim Bubar and seconded Paul Saija to approve the MSAD #1 Emergency Management Plan. Motion carried unanimously.

b) **Consideration of Presque Isle High School Program of Studies**

After an update by Superintendent Carpenter it was moved by Jim Bubar and seconded by Roberta Fitzgerald-Hathaway to approve Presque Isle High School Program of Studies for 2017-2018. Discussion followed. Motion carried unanimously.

c) **Consideration of MSAD #1 LAU Plan**

Superintendent Carpenter provided an update on the MSAD #1 LAU Plan. He reported the professional level for the plan has been moved from 6 to 5. It was moved by Jim Bubar and seconded by Paul Saija to approve the MSAD #1 LAU Plan as presented. Motion carried unanimously.

d) **Approval of Validation Vote on Budget Referendum**

It was moved by Jim Bubar and seconded by Roberta Fitzgerald-Hathaway to approve the town/city validations votes as reported. Motion carried unanimously.

14. **Consideration of Policies:**

IHAI	CTE Applied Learning Projects Policy
IICCA	Educational, Community, and Business Partnerships
JECE	Student Withdrawal From School
JHC	Student Health Services and Requirements
JHCB	Student Immunizations
JHCC	Communicable Diseases
JHCD	Administering Medications to Students
JHFA	Supervision of Students
JIC	System-Wide Code of Conduct
JICEC	Student Distribution of Non-School Material
JICIA	Weapons, Violence and School Safety
JIH	Questioning and Searches of Students
JIH-R	Questioning and Searches of Students Administrative Procedure
JIH-E	Student Search Checklist
JJA	School Sponsored Organizations
JJAB	Non-School Sponsored Organizations
JJIAA	Private School Students - Access to Public School Co-Curricular
JJIAA-	
E1	Private School Applications for Participation in MSAD #1 Co-Curricular Activities
JJIF	Management of Concussions and Other Head Injuries of Students Participating in School-Sponsored Extra-curricular Activities, Including, But Not Limited to Interscholastic Sports
JJIF-E	MSAD #1 Concussion Information Sheet(s)
JLDBG	Reintegration of Students From Juvenile Correctional Facilities
JN	Student Fees, Fines, and Charges (Care of School Property By Students) (Adopted February 8, 2017)

Melissa Vance, Chair of the Board Policy Committee, recommended the above listed Policies be adopted in mass.

It was moved by Paul Saija and seconded by Brandon Roope to adopt the above mentioned Policies in mass. Discussion followed. Motion carried unanimously.

J - Student Policies for Deletion - May 18, 2017

JHCAA Physical Examination of Students (Covered in other policies)

JHCC Communicable Diseases (HIV-AIDS)

JHCC-R HIV (AIDS) Attendance Policy (Committee members want new JHCC to replace these two policies)

JK Student Discipline

JKD Suspension of Students

JKE Expulsion of Students

JKE-R Expulsion Guidelines (Found in JB and JG-A/Adopted March 8, 2017)

JLG Education of Homeless Children and Youth (Found in JFABD Education of Homeless Youth - Adopted February 28, 2017)

JO

JO-A

JO-R Policy on Student Education Records (Replaced by IGBA-B)

JRA Student Education Records and Information (Replaced by IGBA-B)

It was moved by Roberta Fitzgerald-Hathaway and seconded by Timothy Levesque to delete the above mentioned policies as presented. Motion carried unanimously,

15. **Adjournment**

It was moved by Timothy Levesque and seconded by Paul Saija to adjourn at 6:17 P.M. Motion carried unanimously.

/s/ Respectfully submitted,

Brian Carpenter