

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

MINUTES
Board of Directors

Board Conference Room
(Moved to PIHS Cafeteria)

5:30 P.M.

April 13, 2016

Directors Present:

Paul Barrett (8)	Lori Kenneson (9)
Carol Bell (6)	Lucy Richard (12)
Jim Bubar (10)	Brandon Roope (7)
Brent Buck (1)	Paul Saija (17)
Robert Cawley (5)	Terry Sandusky (3)
Julie Freeman (16)	Timothy Levesque (13)
Susan Goulet (14)	Melissa Vance (4)
John R. Johnston (15)	

Directors Absent: Curtis Culberson (11) and Joanna Newlands (2).

Others Present: Approximately 100 members of the public and 2 members of the press.

1. **Call to Order**

Chairperson Lucy Richard called the meeting to order at 5:30 P.M.

It was moved by Jim Bubar and duly seconded to move the meeting to the PIHS Cafeteria.
Motion carried.

2. **Announcements**

Chairperson Lucy Richard announced the following meeting dates:

Special Board Meeting - May 2, 2016 - 5:30 P.M. - Board Conference Room (Update on bid results, awarding the contract and FY17 Budget review)
Special Board Meeting - May 3, 2016 - 5:30 P.M. - Board Conference Room (Vote and approve Warrant Articles for FY17 Budget)
Board Workshop - May 9, 2016 - 5:30 P.M. - Board Conference Room
Board Retreat - July 18 & 19, 2016

Chair Richard read a thank you card from Maine Agri-Women in regards to their Agri-Women Convention where they presented the MSAD #1 school farm honey and brochures.

Chair Richard then provided the Board with an MSBA Education Maine booklet titled Education Indicators for Maine.

3. **Acceptance of the Agenda**

Chair Lucy Richard announced the move of Item #5 before the MSAD #1 Educators Association Workload Survey Results.

It was moved by Paul Barrett and seconded by Paul Saija to approve the Agenda as revised. Motion carried unanimously.

4. Presentations

Abigale Shaw, GT student in MSAD #1 and Sherri Calhoun, music teacher for MSAD #1 provided the Board with a singing presentation.

5. Public Participation

Mark Carter, Presque Isle resident, spoke to the Board regarding all-day kindergarten expenses for the 2016-2017 school year.

MSAD #1 Educators Association Workload Survey Results

George Knox, Co-President of the MSAD #1 Teachers Association and Ellyn-Whitten Smith, Co-President of the MSAD #1 Teachers Association provided a presentation on Workload Survey Results. Also speaking on the Workload Survey Results were Judy Atcheson, Lisa Gordon, Kevin Sipe and Carson Dobrin. They asked for questions and comments on the presentation. Discussion followed.

Judy Atcheson then requested the Board take the following actions:

- 1) Whereas MCCL is a curriculum-based initiative within your scope of responsibility, we are asking tonight for a motion from the Board that the District abandon the Empower/MCCL initiative.
- 2) We ask for a motion tonight to convene a committee to identify what parts of the PBE initiative are and are not required by state law. The Superintendent and Association would work together on the composition of the committee to be comprised mostly of teaching staff across the grade levels.

It was moved by Bob Cawley and seconded by Lori Kenneson to appoint a committee to meet with Administrators and teacher representatives to discuss the requests. Motion carried unanimously.

6. Approval of Minutes

It was moved by Paul Saija and seconded by Paul Barrett to approve the minutes as presented. Motion carried 14-1. (1 abstention - Lori Kenneson).

7. Superintendent's Report

Superintendent Carpenter provided an overview of his written report.

Superintendent Carpenter read into the minutes the following resignation:

Sheila Nemer - Health Teacher - Presque Isle High School - Effective in 30 days.

Mr. Carpenter then announced that Athletic Director Mark White has been recognized with a Special Achievement award at the Maine Interscholastic Administrators annual

conference. He received the Aroostook League Special Achievement award for his work for the league, the Maine Principals Association including hosting the State Class C and D soccer championships and the National Interscholastic Athletic Administrators Association and for this five years of service as an Athletic Director for MSAD #1.

Superintendent Carpenter reported the following bills in the Legislature had been voted down: LD1544 - Teacher Assignment Bill and LD1370 - Teacher Minimum Salary Bill.

He reported on the revised workshop schedule, and provided a revised EDU 79 for the Board.

8. **Financial Report by the Assistant Superintendent for Business (including bills, warrants, and payrolls signed to date by the Finance Committee and the Superintendent)**

Clint Deschene, Assistant Superintendent for Business provided the Board with an overview of the fund balance.

It was moved by Jim Bubar and seconded by Bob Cawley to accept the Financial for March 2016 as presented. Motion carried unanimously.

9. **Old Business - Discussion/Action**

Consideration of Policies (Tabled from March 9, 2016) See Attachment 1

It was moved by Paul Barrett and seconded by Paul Saija to approve the policies listed on Attachment 1 as presented (in block). Motion carried unanimously.

Update on FY17 Budget

Clint Deschene, Assistant Superintendent for Business, provided the Board with the third draft of the FY17 Budget, and stated it was not final and was subject to change

The draft includes all-day kindergarten, teacher benefits/health insurance and special education increases.

The costs include all-day kindergarten \$375,000 and an overall \$880,953 increase for the five communities combined.

Terry Sandusky asked for a breakdown of cost increases and reductions.

10. **Committee Reports**

Sue Goulet, Chair of the Curriculum Committee, reported the committee will meet on April 27, 2016 to discuss Pre-K.

Paul Siaja, Chair of the Building and Grounds Committee reported the committee met on March 21, 2016 and discussed consolidating buildings. The committee recommends moving forward with the process.

Paul Barrett, Chair of the Policy Committee reported the committee will meet on April 20, 2016, 5:30 P.M. in the Hall of Fame Conference Room.

Jim Bubar reported the Finance Committee had met on April 12, 2016, 5:30 P.M. in the Hall of Fame Conference Room and reviewed the March 2016 Financial Statements/ Bills and Warrants signed to date.

The Negotiations Committee and the CTE Committee have no meetings scheduled.

11. **New Business - Discussion/Action**

a) Approval of Crisis Action Plan

It was moved by Paul Barrett and seconded by Melissa Vance to adopt the MSAD #1 Crisis Action Plan as presented. Motion carried unanimously.

b) Consideration of Staff Appointment(s)

Superintendent Carpenter nominated the following teachers for the 2016-2017 school year:

Emily Day Grade 1 Teacher/Pine Street Elementary School (B-1)

It was moved by Brandon Roope and seconded by Paul Saija to approve the nomination of Emily Day as presented. Motion carried unanimously.

Sharmon Clark Special Education Teacher/Pine Street Elementary School (B-18)

It was moved by Melissa Vance and seconded by Julie Freeman to approve the nomination of Sharmon Clark as presented. Motion carried unanimously.

c) Approval of Beyond the Bell

Assistant Superintendent for Business Clint Deschaine provided the Board with an overview of Beyond the Bell. Discussion followed

It was moved by Lori Kenneson and seconded by Melissa Vance to delay adoption of Beyond the Bell. Motion carried 14-1. (1 abstention - Terry Sandusky).

d) Approval of Presque Isle High School Program of Studies

Board members were provided with a copy of the Presque Isle High School Program of Studies. It was moved by Melissa Vance and seconded by Bob Cawley to approve the program of studies as presented. Motion carried unanimously.

e) Consideration of Policies

The following policies were provided to the Board for approval:

- DLC-R Expense Reimbursements
- EBC School Crisis Prevention & Response
- EBC-R Procedural Guidelines for Crisis Response

- EBCA Comprehensive Emergency Management Plan
- EBCB Emergency Evacuation Drills
- EBC-B Fire Drills
- EBCC Bomb Threats
- EBCC-R Bomb Threat-Administrative Procedure
- EBCC-A Crisis Intervention Team
- EBCD Emergency Closing
- EBCE School Closings and Cancellations
- EBCF Automated External Defibrillators
- EC Buildings and Grounds Management
- ECA Buildings and Grounds Security
- ECAB Access to Buildings
- ECAC Vandalism/Break-Ins/Theft
- ECAD School and Personal Property Replacement/Restitution
- ECAF Security Cameras
- ECAF-E Notice to Students & Parents
- ECB Pest Management in School Facilities & Grounds
- ECB-E Pest Management Notification
- EDC Authorized Use of School-Owned Materials

It was moved by Paul Barrett and seconded by Paul Saija to adopt the above listed policies (in block) as presented. Discussion followed. Motion carried unanimously.

12. **Adjournment**

It was moved by Melissa Vance and seconded by Paul Saija to adjourn at 7:10 P.M. Motion carried unanimously.

/s/ Respectfully submitted

Brian Carpenter