

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

MINUTES

Board of Directors
March 8, 2017
Board Conference Room

Directors Present:

Carol Bell (6)	John R. Johnston (15)
Jim Bubar (10)	Lori Kenneson (9)
Robert Cawley (5)	Timothy Levesque (13)
Curtis Culberson (11)	Lucy Richard (12)
Julie Freeman (16)	Brandon Roope (7)
Susan Goulet (14)	Paul Saija (17)
Roberta Fitzgerald-Hathaway (8)	Terry Sandusky (3)
Jame James (1)	Melissa Vance (4)

Director Absent: Joanna Newlands (2).

Others Present: Approximately 15 members of the public.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:30 P.M.

2. **Announcements**

Board of Directors - April 12, 2017 - 5:30 p.m. - Board Conference Room
District Budget Meeting - April 12, 2017 - 7:00 p.m. - PIHS Cafeteria
Board Workshop/Public Forum - March 15, 2017 - 6:00 p.m. - PIHS Auditorium
Public Forum/Right-Sizing/Re-Purposing - March 16, 2017 - 6:00 p.m. - UMPI Campus

Center

Board Workshop/Budget Adoption - March 29, 2017 - 5:30 p.m. - Board Conference Room

3. **Adjustments to the Agenda**

Chair Richard announced a presentation for Item 5, ESSA update to Board with Terry Wood,
Director of Instruction/Title Coordinator.

Chair Richard announced that Item 9 would be moved to just before Item 15.

4. **Acceptance of Agenda**

It was moved by Brandon Roope and seconded by Julie Freeman to accept the Agenda with changes made. Motion carried unanimously.

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5. **Presentations**

Terry Wood, MSAD #1 Director of Instruction/Title Coordinator, provided the Board with an update on the MSAD #1 ESSA status. She stated the District is on schedule, with more work to be done to meet the April 3, 2017 deadline.

6. **Public Participation**

There were no requests for Public Participation.

7. **Approval of Minutes**

It was moved by Paul Saija and seconded by Brandon Roope to approve the minutes of February 8, 2017 as presented. Motion carried unanimously.

8. **Superintendent's Report**

Superintendent Carpenter provided the Board with his monthly report. Discussion followed.
No action was taken.

9. **Financial Report by the Assistant Superintendent for Business**

Item 9 was deferred to be taken up after Item 14.

10. **Old Business - *Discussion and Action***

There was no old Business.

11. **Committee Reports**

Terry Sandusky, Chair of the CTE Committee, reported the CTE students will be holding a Science Fair on April 12, 2017 from 11:30 a.m. to 1:30 p.m.

Susan Goulet, Chair of the Curriculum Committee, reported the committee will meet on April 5, 2017 and will be discussing changes in CTE.

Curtis Culberson, Chair of the Finance Committee, reported the committee will meet on March 15, 2017.

Paul Saija, Chair of the Building and Grounds Committee, reported the committee will meet on March 16, 2017, a Public Forum on Right-Sizing/Re-Purposing to be held at the UMPI Campus Center.

Melissa Vance, Chair of the Policy Committee, announced the committee will meet on March 22, 2017, 5:30 p.m. in the Board Conference Room.

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Lucy Richard, Chair of the Negotiations Committee, reported Negotiations are in progress.

The Negotiations Committee held its' first meeting on March 7, 2017.

Terry Sandusky, Chair of the Strategic Planning Committee, reported the committee has

Terry Sandusky, Chair of the Strategic Planning Committee, reported the committee has held one meeting and the next meeting is scheduled for March 20, 2017 at 6:00 p.m.

12. **Consideration of Staff Appointments**

Superintendent Carpenter recommended the following hire for the 2017-2018 school year:

Andrea Hallett - Director of Guidance

It was moved by Curtis Culberson and seconded by Roberta Fitzgerald-Hathaway to approve the recommendation as presented. Motion carried.

13. **New Business Discussion/Action**

Superintendent Carpenter recommend a list of Tenured Teacher for the 2017-2018 school year.

It was moved by Melissa Vance and seconded by Roberta Fitzgerald-Hathaway to approve the list of tenured teachers for the 2017-2018 school year. Motion carried unanimously.

14. **Consideration of Policies**

It was moved by Roberta Fitzgerald-Hathaway and seconded by Tim Levesque to adopt the following policies in block:

	IKF	Graduation Requirements
	JICK	Bullying and Cyberbullying Prevention in Schools
	JICK E-1	MSAD #1 Bullying Report Form
	JICK E-2	MSAD #1 Bullying Investigation and Response Form
	JICK E-3	Bullying - Summary of Disciplinary and Remedial
Actions	JICK-R	Bullying - Bullying - Administrative Procedure
	JEAA	Student Attendance/Student Absences and Student Tardiness
	JFCI	MSAD #1 Substance Abuse Policy
	JFH	Student Complaints and Grievances
	JG	MSAD #1 Discipline Policy
	JG-A	Expulsion Guidelines
	JGF	Disciplinary Removal of Students With Disabilities
	JHB	Truancy
Participation	JJIC	Academic Eligibility - Athletic and Co-Curricular
Procedure	JRA-R	Student Education Records and Information Administrative

Motion carried unanimously.

It was moved by Roberta Fitzgerald-Hathaway and seconded by Tim Levesque to approve the following policies in block to be deleted:

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JA	Student Policy Goals
JB	Equal Educational Opportunities
JD	School Census
JEB	Entrance Age

JB	Equal Educational Opportunities
JD	School Census
JEB	Entrance Age
JECA	Admission of Resident Students
JECB	Admission of Non-Resident Students
JECC	Assignment of Students to Schools
JED	Student Absences and Excuses
JEDB	Student Dismissal Precautions
JED-R	Student Absences and Excuses (Potato Harvest)
JEF	Released Time for Students
JFC	Student Code of Conduct
JFCB	Care of School Property
JFCG-A	Smoking by Students
JFCG-R	Smoking Disciplinary Policy
JFCH	Alcohol Use by Students
JFD	Students of Legal Age
JFH	Student Complaints and Grievances
JGA	Corporal Punishment
JGB	Detention of Students
	Suspension of Students
JGD	Expulsion of Students
JGE	Combined in JG Student Discipline
JGF	Disciplinary Removal of Students with Disabilities
JHA	Student Insurance Program

Motion carried unanimously.

9. Financial Report by the Assistant Superintendent for Business (including bills, warrants and payrolls signed to date by the Finance Committee and the Superintendent).

Assistant Superintendent for Business Clint Deschene provided an overview of the January 2017 Financials.

It was moved by Curtis Culberson and seconded by Lori Kenneson to approve the Financial Statement/Bills and Warrants for January 2017 as presented. Motion carried unanimously.

Assistant Superintendent for Business Clint Deschene then provided the Board with a Detailed overview of the FY18 Budget. Discussion followed. No action was taken.

15. Consideration of Litigation, Pending or Contemplated (*Executive Session*) Pursuant to 1 MRSA § 405(6)(A)

It was moved by Paul Saija and seconded by Tim Levesque to move into Executive Session for consideration of litigation, pending or contemplated. Motion carried.

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Executive Session commenced at 6:42 p.m.

Open Session resumed at 6:50 p.m.

No action was taken.

16. Adjournment

16. **Adjournment**

It was moved by Roberta Fitzgerald-Hathaway and seconded by John Johnston to adjourn at 6:52 p.m. Motion carried unanimously.

/s/ Respectfully submitted,

Brian Carpenter