

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

MINUTES
Board of Directors

Board Conference Room
5:30 P.M.
March 9, 2016

Directors Present:

| | |
|-----------------------|-----------------------|
| Paul Barrett (8) | Timothy Levesque (13) |
| Jim Bubar (10) | Lucy Richard (12) |
| Brent Buck (1) | Brandon Roope (7) |
| Robert Cawley (5) | Paul Saija (17) |
| Susan Goulet (14) | Terry Sandusky (3) |
| John R. Johnston (15) | Melissa Vance (4) |

Directors Absent: Carol Bell (6), Curtis Culberson (11), Julie Freeman (16), Lori Kenneson (9), and Joanna Newlands (2).

Others Present: Approximately 20 members of the public.

1. **Call to Order**

Chairperson Lucy Richard called the meeting to order at 5:32 P.M.

2. **Announcements**

Chairperson Lucy Richard announced the following meeting dates:

Board Workshop - April 4, 2016 - 5:30 P.M. - Board Conference Room
Board of Directors - April 13, 2016 - 5:30 P.M. - Board Conference Room

3. **Presentations**

There were no presentations.

4. **Acceptance of the Agenda**

It was moved by Paul Saija and seconded by Jim Bubar to accept the Agenda as presented.
Motion carried unanimously.

5. **Public Participation**

There were no requests for Public Participation.

6. **Approval of Minutes**

It was moved by Brandon Roope and seconded by Paul Saija to accept the minutes of February 10, 2016 as presented. Motion carried unanimously.

7. **Superintendent's Report**

- a) Superintendent Carpenter asked for questions on his written report. There were none.
- b) Superintendent Carpenter recommended the following Nurse for hire:

Jennifer Tompkins School Nurse District Wide

It was moved by Paul Saija and seconded by Melissa Vance to approve the recommendation as presented. Motion carried unanimously.

Superintendent Carpenter then read into the minutes the retirement of Athena Hallowell, grade 2 teacher at Mapleton Elementary School, effective June 2016.

Superintendent Carpenter reported to the Board that Leslee Mahone, gifted and talented teacher for MSAD #1 has received a 2016 Teacher Recognition Award from the University of Maine Pulp and Paper Foundation.

Superintendent Carpenter reported that the state has awarded Maine schools an extra \$15 million dollars. He will update the Board on MSAD #1's amount when it is released.

Superintendent Carpenter reported that the Measured Progress state assessment (grades 3-8) will begin on March 21, 2016.

Superintendent Carpenter then requested the Board's permission to meeting with Easton Superintendent regarding enrolling Easton students in MSAD #1 beginning the 2017-2018 school year. This would amount to approximately 92 students from grades 7-12.

It was moved by Terry Sandusky and seconded by Paul Saija to allow the Superintendent to meet with Easton Superintendent Roger Shaw for discussion on allowing Easton students to be enrolled at MSAD #1 starting the 2017-2018 school year. Motion carried unanimously.

8. **Financial Report by the Assistant Superintendent for Business (Including bills, warrants, and payrolls signed to date by the Finance Committee and the Superintendent)**

Assistant Superintendent for Business Clint Deschene provided the Board with an overview of the Financial Statement/Bills and Warrants for February 29, 2016.

It was moved by Jim Bubar and seconded by Brandon Roope to approve the Financial Statement/Bills and Warrants Signed to Date as presented. Motion carried unanimously.

9. **Old Business - Discussion and Action**

- a) Discussion/Action on Accounting Procedures Manual

Assistant Superintendent for Business Clint Deschene informed the Board that the Finance Committee had reviewed and approved the Accounting Procedures Manual.

It was moved by Jim Bubar and seconded by Brandon Roope to adopt the Accounting Procedures Manual as presented. Motion carried unanimously.

10. **Committee Reports**

Paul Saija, Chair of the Building and Grounds/Transportation Committee, reported they would meet in March. Date to be determined.

Lucy Richard, Chair of the Negotiations Committee, reported they have not held a meeting to date.

Susan Goulet, Chair of the Curriculum Committee, reported they will meet in April. Date to be determined.

Terry Sandusky, Chair of the CTE Committee, reported the committee had met after the February 10, 2016 Board meeting. They received an overview of the 2015 farm report, and Mr. Prescott provided them with an overview of joint activities with Caribou School District. They discussed integrated credits, and reported they are working on state approval to start a Cosmetology Program at CTE.

Jim Bubar, Finance Committee member reported the committee met on March 8, 2016 and reviewed Beyond the Bell, cooking class kitchen project, and reviewed budget highlights.

Paul Barrett, Chair of the Policy Committee reported they had met on February 17, 2016 and the next meeting will be held on March 16, 2016.

11. **New Business - Discussion/Action**

a) **Reappointment of Probationary Teachers (P2)**

It was moved by Paul Saija and seconded by Susan Goulet to approve the following Probationary Teachers (P2) for reassignment for the 2016-2017 school year:

| | | | |
|--------|--------------------|-----------------------------|------|
| PIHS | Erika McKay | Science Teacher | B-3 |
| PIHS | Stephanie Moreland | English Teacher | B-4 |
| PIHS | Jordan Carmichael | Special Education Teacher | B-4 |
| PIHS | Shelby Miller | Nurse/District Wide | B-5 |
| PIMS | Elizabeth Boone | Middle School Teacher | M-15 |
| PIMS | Heather Bragg | Middle School Teacher | B-25 |
| PIMS | Jenna Simonoff | PIHS/PIMS Music Teacher | B-9 |
| PIMS | Julie Stephenson | Library Media Specialist | M-1 |
| Pine | Irene Fancy | Grade 1 Teacher | B-4 |
| Zippel | Cathryn Tardie | Grade 3 Teacher | M-20 |
| Zippel | Hallie Bartlett | Grade 3 Teacher | B-2 |
| Zippel | Tony Garreans | Computer/Technology Teacher | B-5 |

Motion carried unanimously.

b) **Reappointment of Probationary Teachers (P3)**

It was moved by Terry Sandusky and seconded by Paul Saija to approve the following Probationary Teachers (P3) for reassignment for the 2016-2017 school year:

| | | | |
|--------|---------------------|--------------------------------|------|
| PIHS | Lindy-Marie Boinski | Sp. Ed. Teacher/Second Chances | B-10 |
| PIHS | Leilani Mortland | Spanish Teacher | B-3 |
| PIHS | Michael Waugh | Social Studies Teacher | B-9 |
| PIMS | Jacob Graham | Middle School Teacher | B-3 |
| PIMS | Judy Ireland | Middle School Teacher | B-18 |
| PIMS | Karen LeBlanc | Middle School Teacher | B-12 |
| PIMS | Alice Molloy | Middle School Teacher | M-8 |
| Pine | Charlotte Ala | Grade 1 Teacher | B-4 |
| Pine | Maranda Donovan | Grade 2 Teacher | B-6 |
| Zippel | Shannon Blake | Grade 3 Teacher | B-12 |
| Zippel | Hilary Harvey | Special Education Teacher | M-7 |

Motion carried unanimously.

c) **Reappointment of Probationary Teachers for Tenure (CC)**

It was moved by Melissa Vance and seconded by Susan Goulet to approve the following Probationary Teachers (CC) for reassignment for the 2016-2017 school year:

| | | | |
|--------|-------------------|-------------------------------|---------|
| PIHS | Carson Dobrin | Science Teacher | Ph.D.-4 |
| PIHS | Julianne Dunleavy | Special Education Teacher | B-19 |
| CTE | Darrell Espling | Mechanics Instructor | B-12 |
| PIMS | Desiree McGrath | Special Education Teacher | B-8 |
| Zippel | Brittany Morrison | Sp. Ed. Teacher/Resource Room | B-7 |
| Zippel | Kristi Greaves | Grade 3 Teacher | B-6 |

Motion carried unanimously.

d) **2016-2017 School Calendar**

Superintendent Carpenter provided the Board with the 2016-2017 MSAD #1 school calendar, and reported this calendar aligns with Caribou School District except for 1 dissimilar day.

It was moved by Terry Sandusky and seconded by Brent Buck to approve the 2016-2017 MSAD #1 school calendar as presented. Motion carried unanimously.

e) **Abatement Bond/Signing Referendum Warrants and Public Hearing Notices**

It was moved by Jim Bubar to vote that the warrant and notice of election of Maine School Administrative District No. 1 presented to the meeting be approved and that a referendum election for the District be called for June 14, 2016 for the purpose of approving the issuance of bonds or notes of the District for minor capital project purposes as described therein.

It was further voted that the Notice of Public Hearing presented to the meeting be approved and that a public hearing on the issuance of bonds or notes for minor capital project purposes be held on June 2, 2016 at 6:30 P.M. as provided therein.

Motions were seconded by Paul Saija. Discussion followed. Motions carried unanimously.

Superintendent Carpenter provided the Board with an overview of summer projects related to the Bond.

f) **FY17 Budget**

Superintendent Carpenter provided the Board with Budget Highlights.

He reported that the Technology Integrator positions, which had been advertised, would not be filled.

g) **Consideration of FY17 Bus Purchases (2)**

It was moved by Jim Bubar and seconded by Paul Saija that the Board of Directors of MSAD #1 recommend approval for funding of 2 new school buses for fiscal year 2016-2017. Motion carried unanimously.

h) **Consideration of Policies**

It was moved by Paul Barrett and seconded by Paul Saija to approve the policies listed (see Attachment 1).

Discussion followed.

Paul Barrett rescinded his motion and Paul Saija rescinded his second.

It was moved by Lucy Richard and seconded by Paul Saija to table the policies (Attachment 1) to the April Board of Directors meeting. Motion carried unanimously.

12 **Adjournment**

It was moved by Paul Barrett and seconded by Susan Goulet to adjourn at 6:57 P.M. Motion carried unanimously.

/s/ Respectfully submitted,

Brian Carpenter