

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

MINUTES
Board of Directors

Zippel Elementary School
5:30 P.M.
November 12, 2015

Directors Present:

Paul Barrett (8)	John R. Johnston (15)
Carol Bell (6)	Lori Kenneson (9)
Jim Bubar (10)	Scott Norton (7)
Robert Cawley (5)	Lucy Richard (12)
Curtis Culberson (11)	Paul Saija (17)
Julie Freeman (16)	Melissa Vance (4)
Susan Goulet (14)	

Directors Absent: Sue Cook (13), Brent Buck (1), Terry Sandusky (3), and Joanna Newlands (2).

Others Present: Approximately 17 members of the public and 1 member of the press.

1. **Call to Order**

Chairperson Lucy Richard called the meeting to order at 5:32 P.M.

Principal Chris Hallett welcomed the Board to Zippel Elementary School.

Chairperson Richard introduced newly elected Board member, Tim Levesque, District 13.

2. **Announcements**

Chairperson Lucy Richard announced the following meeting dates:

Board of Directors - Wednesday, December 9, 2015 - 5:30 P.M. - Board Conference Room
Election of Officers will take place at the December 9th meeting.
There will be a Christmas social following the Board meeting.

3. **Public Participation**

There were no requests for Public Participation.

4. **Approval of Minutes - Board of Directors (October 14, 2015)**

It was moved by Paul Barrett and seconded by Paul Saija to approve the minutes of October 14, 2015 as presented. Motion carried unanimously.

5. **Committee Reports**

CTE Committee

Melissa Vance of the CTE Committee provided the Board with an overview of CTE Education in Maine regarding a common calendar, and trying to align it with 6 schools. She reported the new storage building at the school farm is nearing completion. The CTE Perkins Grant has awarded the program an extra \$40,000.00, with the possibility of more to be received.

Building & Grounds Committee

Paul Saija, Chair of the Building & Grounds Committee, provided the Board with an overview of the meeting held on October 19th where they reviewed a five year plan with Superintendent Carpenter, Assistant Superintendent for Business, Clint Deschene, and Operations Supervisor, Bob Gagnon. He reported that there will be several more meetings regarding alternate plans.

Finance Committee

It was moved by Curtis Culberson and seconded by Jim Bubar to approve the Financial Statement(s)/Bills & Warrants Signed to Date for October 30, 2015 as presented. Discussion followed. Motion carried.

Policy Committee

Paul Barrett, Chair of the Policy Committee, announced they will be meeting on Wednesday, November 18, 2015 in the Hall of Fame Conference Room.

6. **Bank Bid Results**

Assistant Superintendent for Business, Clint Deschene reported Bank Bid Results. Five proposals were received, and he recommended Katahdin Trust Company for MSAD #1 banking needs.

It was moved by Jim Bubar and seconded by Curtis Culberson to approve Katahdin Trust Company as the MSAD #1 bank. Motion carried 12-1 (1 abstention/Robert Cawley).

7. **Superintendent's Report**

Mr. Carpenter provided the Board with his monthly Superintendent reports and calendars from July 1, 2015 to present, which will be reviewed at the December 9th meeting.

Superintendent Carpenter reported on the 2015 Harvest Survey Results. Students working in the 2015 harvest were at 12.9%. If school farm students are added in, the percentage would be 24%. If the Board wants to discuss the harvest break, it will be taken up a later date.

Superintendent Carpenter provided the Board with an overview of the Five Year Plan and Consolidation of Schools. No action will be taken at this time.

8. **MSMA Conference Report Outs**

Mr. Saija, Board member, attended the MSMA Fall Conference, and provided the Board with a packet of the meeting. He reported that the Social Media Policy was discussed and urged Board members to review the policy.

Chair Lucy Richard reported on a Learning Sciences workshop she had attended regarding Standards-Based Classrooms.

9. **Approval of Policy AD - MSAD #1 Educational Philosophy/Mission Statement**

The Board was updated on the MSAD #1 Mission Statement/Core Beliefs About Learning.

It was moved by Melissa Vance and seconded by Julie Freeman to approve the Educational Philosophy/Mission Statement as presented. Motion carried unanimously.

10. **Consideration of Policies:**

BB:	School Board Legal Status
BBA:	School Board Powers & Responsibilities
BBA-A:	School Board Member Authority
BBB:	School Board Elections
BBB-A:	Board Member Qualifications/Oath of Office
BBE:	Unexpired Term Fulfillment
BBF:	School Board Members Ethics
BBF-A:	Board Member Conflicts of Interest
BCA:	Board Organizational Meetings
BCB:	Board Officers
BCD:	Board/Superintendent Relationship
BCG:	School Attorney
JLCDA:	Medical Marijuana in Schools
JLF:	Reporting Child Abuse and Neglect
JLF-E:	Suspected Child Abuse and Neglect Report Form
JLF-R:	Reporting Child Abuse and Neglect/Administrative Procedure

It was moved by Paul Barrett and seconded by Julie Freeman to adopt the above listed policies with changes as presented. Discussion followed. Motion carried unanimously.

11. **Consideration of Personnel Matter (*Executive Session*) Pursuant to 1 MRSA § 405(6)(A)**

It was moved by Jim Bubar and seconded by Paul Saija to move into Executive Session for Consideration of Personnel Matter.

Executive Session commenced at 6:10 P.M.

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Open Session resumed at 6:38 P.M.

No action was taken.

12. **Adjournment**

It was duly moved and seconded to adjourn at 6:39 P.M.

/s/ Respectfully submitted,

Brian Carpenter