

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

**MINUTES**

Board of Directors  
October 11, 2017  
5:30 P.M.  
Board Conference Room

**Directors Present:**

Carol Bell (6)	Lori Kenneson (9)
Robert Cawley (5)	Timothy Levesque (13)
Curtis Culberson (11)	Joanna Newlands (2)
Roberta Fitzgerald-Hathaway (8)	Lucy Richard (12)
Julie Freeman (16)	Bradon Roope (7)
Susan Goulet (14)	Paul Saija (17)
Jane James (1)	Melissa Vance (4)
John R. Johnston (15)	

**Directors Absent:** Jim Bubar (10) and Terry Sandusky (3).

**Others Present:** Approximately 18 members of the public.

1. **Call to Order**

Chair Lucy Richard called the meeting to order at 5:32 p.m.

2. **Announcements**

Chair Lucy Richard announced the following upcoming meetings:

Board of Directors - November 15, 2017 - 5:30 P.M. - Mapleton Elementary School

Reminder that the MSMA Fall Conference is October 27 & 28, 2017

Legislative Hearing - November 28, 2017 - Caribou Performing Arts

Chair Richard asked that the Superintendent Evaluations for 2017 be returned no later than the November 15 Board meeting.

3. **Adjustments to the Agenda**

There were no adjustments to the Agenda.

4. **Acceptance of the Agenda**

It was moved by Timothy Levesque and seconded by Paul Saija to accept the Agenda as presented. Motion carried unanimously.

5. **Presentation(s)** LeRae Kinney - Adult Education Report

LeRae Kinney, Adult Education Director, provided the Board with an overview of programs which included: Academic, HiSET Exams, Work and Career Rediness, and College Transitions. Discussion followed.

6. **Public Participation**

Robbie McCurry, Presque Isle resident, spoke to the Board regarding busing concerns.

7. **Approval of Minutes**

Chair Lucy Richard reported errors in the minutes.

It was moved by Melissa Vance and seconded by Paul Saija to approve the minutes with corrections to be made. Motion carried unanimously.

8. **Superintendent's Report**

There was no written report/questions to report.

Superintendent Carpenter:

- a. provided the Board with a list of coaches for the 2017-2018 school year to date.
- b. provided an overview of the October 4, 2017 enrollment. Discussion followed.
- c. updated the Board concerning legislative changes pertaining to education.

9. **Financial Report by the Assistant Superintendent for Business (including bills, warrants and payrolls signed to date by the Finance committee and the Superintendent)** (Finance Committee meeting 10/11/17 - Prior to Board Meeting)

Assistant Superintendent for Business Clint Deschene reviewed the September 2017 financials with the Board.

It was moved by Curtis Culberson and seconded by Roberta Fitzgerald-Hathaway to approve the Financials of September 2017 as presented. Motion carried unanimously.

10. **Old Business - Discussion/Action**

There was no old business to discuss.

11. **Committee Reports**

Susan Goulet, Chair of the Curriculum Committee, reported the Committee met on October 4, 2017. LeRae Kinney provided the Committee with a full report of the Adult Education Program.

Curtis Culberson, Chair of the Finance Committee, reported the Committee had met prior to the Board meeting of October 11, 2017.

There were no other committee meetings.

12. **Consideration of Staff Resignation(s)**

Superintendent Carpenter presented the following resignation:

Nora Pangburn                      Kindergarten Teacher - Mapleton Elementary School  
(Last day is December 22, 2017)

It was moved by Paul Saija and seconded by Curtis Culberson to accept the resignation with a Letter of Regret to be sent. Motion carried unanimously.

13. **New Business - Discussion/Action**

Assistant Superintendent for Business Clint Deschene provided the Board with an overview of the 2017 Audit performed by Felch & Company.

He updated the Board on Right-Sizing/Repurposing, SAD #45, State subsidy.

It was moved by Melissa Vance and seconded by Joanna Newlands to approve the 2017 Audit as reported. Motion carried unanimously.

14. **Adjournment**

It was moved by Susan Goulet and duly seconded to adjourn at 6:17 P.M. Motion carried.

/s/            Respectfully submitted,

Brian Carpenter