

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1  
Castle Hill - Chapman - Mapleton - Presque Isle - Westfield

MINUTES  
**Board of Directors**

Board Conference Room  
5:45 P.M.  
December 9, 2015

**Directors Present:**

Jim Bubar (10)	Lori Kenneson (9)
Brent Buck (1)	Joanna Newlands (2)
Robert Cawley (5)	Scott Norton (7)
Sue Cook (13)	Lucy Richard (12)
Curtis Culberson (11)	Paul Saija (17)
Julie Freeman (16)	Terry Sandusky (3)
Susan Goulet (14)	Melissa Vance (4)
John R. Johnston (15)	

**Directors Absent:** Paul Barrett (8) and Carol Bell (6).

**Others Present:** Approximately 17 members of the public and 1 member of the press.

1. **Call to Order**

Chairperson Lucy Richard called the meeting to order at 5:32 P.M.

2. **Announcements**

Chairperson Lucy Richard announced the following meeting dates:

Board of Directors - Wednesday, January 13, 2016 - 5:30 P.M. - Presque Isle Middle School  
Board Workshop - Wednesday, January 6, 2016 - 5:30 P.M. - Board Conference Room  
The Board will hold workshops the first Monday of every month February - June, 2016

3. **Public Participation**

There were no requests for Public Participation.

4. **Approval of Minutes - Board of Directors (November 12, 2015)**

It was moved by Paul Saija and seconded by Bob Cawley to approve the minutes of November 12, 2015 as presented. Motion carried unanimously.

**5. Committee Reports**

Robert Cawley, Chair of the Board Curriculum Committee, reported the committee will meet on December 15, 2015, 6:00 P.M. to overview the Maine Cohort for Customized Learning, Empower, and Program of Studies.

Chair Lucy Richard announced the Policy Committee will meet on Wednesday, December 16, 2015, 5:30 P.M. in the Hall of Fame Conference Room.

Paul Saija, Chair of the Building and Grounds Committee, will meet on Monday, December 14, 2015, 5:30 P.M. in the Hall of Fame Conference Room. They will further review the Five-Year Plan for MSAD #1.

**6. Consideration of Financial Statement(s)/Bills & Warrants Signed to Date (November 30, 2015)**

It was moved by Curtis Culberson and seconded by Jim Bubar to approve the Financial Statement(s)/Bills & Warrants Signed to Date of November 30, 2015, as presented. Motion carried unanimously.

**7. Superintendent's Report**

Superintendent Carpenter provided the Board with an update on full-day kindergarten in MSAD #1 starting in the fall of 2016. A straw poll of parents indicated that 81% approved, 19% were unsure. This would require the hiring of 2 teachers/2 educational technicians.

He also informed the Board that Pre-K in Presque Isle will be moved back to the Skyway Education Learning Center and the Alternative Education will move to the Chinese complex in the NMCC building that is shared with MSAD #1.

Discussion followed. It was moved by Melissa Vance and seconded by Bob Cawley to approve the recommendation as presented.

It was moved by Terry Sandusky and seconded by Paul Saija to table the recommendation until January, with the Board to be provided a written plan at the January meeting.

Melissa Vance recinded her motion.

A vote was taken on the tabling of the motion until the January meeting. Discussion followed. Motion carried.

Superintendent Carpenter presented the Board with a course of action proposal for harvest break in MSAD #1 with the following options to look at:

- 1) Reduce the harvest break to 2 weeks. Phase out one week of harvest break each year thereafter.

- 2) Reduce harvest break to 2 weeks with all grades being released. Phase out one week of harvest break each year thereafter.
- 3) Let only those students who can document they take part in harvest be excused for three weeks. These students would be responsible for completion of all work and tests during their absence.

Superintendent Carpenter stated a Public Forum would need to be held for public input on harvest break.

After much discussion, the Board requested information in the form of an Agenda, a list of farmers affected, and a presentation before the forum.

Superintendent Carpenter presented the Board with an updated list of Board members contact information for 2016. He informed the Board that they will now have MSAD #1 e-mail addresses, and provided the Board with the coaching list for 2015-2016.

#### **8. Consideration of FY15 Audit**

Assistant Superintendent for Business, Clint Deschene provided an overview of the FY15 Audit, stating Felch & Company, LLC had provided an overview at the Finance Committee meeting on December 8, 2015. He reported it was a very clean audit, with no findings.

It was moved by Jim Bubar and seconded by Curtis Culberson to approve the FY15 Audit as presented by Felch & Company, LLC. Motion carried unanimously.

#### **9. Election of Board Officers for 2016**

Chair Richard asked for motions from the floor. There were no motions from the floor.

It was moved by Paul Saija and seconded by Curtis Culberson to vote on the election of officers as one vote. Motion carried.

Officers for 2016 are as follows:

Chair - Lucy Richard

Vice-Chair - Jim Bubar

Finance Committee - Jim Bubar, Robert Cawley, and Curtis Culberson.

#### **10. Consideration of Staff Appointment(s)**

Superintendent Carpenter recommended the following teacher for the 2015-2016 school year:

Jordan Carmichael - Special Education Teacher - Presque Isle High School

It was moved by Melissa Vance and seconded by Sue Cook to approve the recommendation of Jordan Carmichael as Special Education Teacher at Presque Isle High School as presented. Motion carried unanimously.

11. **Consideration of Personnel Matter (Executive Session) Pursuant to 1 MRSA § 495(6)(A)**

It was moved by Paul Saija and seconded by Jim Bubar to move into Executive Session for consideration of a personnel matter.

Chair Lucy Richard presented Sue Cook and Scott Norton plaques of appreciation for years served on the Board

Executive Session commenced at 6:45 P.M.

Open Session resumed at 7:46 P.M.

It was moved by Terry Sandusky and seconded by Jim Bubar to extend Superintendent Carpenter's contract to June 30, 2021. Motion carried unanimously.

12. **Adjournment**

It was moved by Paul Saija and seconded by Scott Norton to adjourn at 7:49 P.M. Motion carried.

/s/ Respectfully submitted,

Brian Carpenter